

being built on an Agency-owned parcel; the completion of an 800-space public parking garage to accommodate the parking needs for the Loews Miami Beach Hotel, the African-American Hotel and other service and retail businesses in the area; an \$20 million overhaul of Lincoln Road, partially funded with the participation of businesses on Lincoln Road; design and engineering work for the extension of the Beachwalk from 21st Street to Lummus Park; and implementation of a Cultural Arts Campus Master Plan for an area east of the Miami Beach Convention Center, which will include a new regional library, a parking facility, the recently completed new home for the Miami City Ballet, an expansion and renovation of the Bass Museum of Art, and the re-landscaping of Collins Park. Other important projects underway include the restoration and renovation of the Colony Theater and a recently completed master planning initiative by Zyscovich, Inc., which served as a basis for updating the existing City Center Redevelopment Plan. One of the primary objectives of the Plan, is to address future development of the 17<sup>th</sup> Street surface parking lots, taking into consideration the expansion needs of the New World Symphony.

The City and Redevelopment Agency's commitment to upgrading and improving the area's infra-structure, addressing parking and circulation issues, and facilitating new development has already prompted significant new private-sector investment in the area. Some of these projects include Il Villagio and 1500 Ocean Steps, two luxury condominium/retail developments on Ocean Drive and 15th Streets and LRI/Finestra's 18-screen movie theater/retail complex located on the corner of Alton and Lincoln Roads. The redevelopment area has also seen the recent major renovation of several significant hotels including the Delano, the National, the Sagamore, the DiLido and some others underway.

### **Goals and Objectives**

- Monitor/oversee development of the Cultural Arts Complex, including development of the Regional Library, the development of Collins Park, remaining streetscape improvements and preservation of the Rotunda.
- Facilitate completion of Lincoln Place and Lincoln Plaza (two mixed-use parking facilities with ancillary retail and commercial/office space).
- Coordinate/administer construction of Beachwalk extension project, between 21st Street and Lummus Park.
- Coordinate construction of street ends between 17th and 23rd Streets.
- Coordinate design and construction involved with the restoration of the Colony Theater.

- Coordinate master planning and development of the 17<sup>th</sup> Street surface parking lots
- Update City Center Master Plan based on study underway by Zyscovich, Inc.
- Oversee Anchor Shops retail leasing and property management through Miami Beach Community Development Corporation (MBCDC).
- Administer Development and/or Lease Agreements with St. Moritz Hotel Corp, RDP Royal Palm Hotel, Ltd., and the Management Agreement with Quik Park for the operation of the 16<sup>th</sup> Street Garage.

### **Performance Measurements**

- Achieve resolution of outstanding contamination and delay-related claim issues.
- Achieve a development and lease agreement with the New World Symphony, in connection with use of the 17<sup>th</sup> Street surface lot to accommodate their expansion needs.
- Begin implementation of 17<sup>th</sup> Street Master Plan elements, with development of City Hall expansion parking facility.
- Manage restoration and reconstruction of the Colony Theater.
- Initiate construction of 17<sup>th</sup>, 18<sup>th</sup> and 20<sup>th</sup> Street street-ends, subject to phasing of Collins Avenue reconstruction.
- Initiate construction of Beachwalk project.
- Initiate planning and design process for renovation of the Garden Center.
- Maintain 100% lease-out of the Anchor Shops and continue to provide responsive property management through MBCDC or other management firm.
- Continue monitoring/administering Ground Lease Agreements with Loews and RDP Royal Palm and Management Agreements with MBCDC for the Anchor Shops and Quick Park for the Anchor Garage.
- Monitor Management Agreement with the Garden Conservancy, in connection with the operation of the Botanical Garden.

**Miami Beach Redevelopment Agency  
Adopted Budget FY 2002/03  
City Center Redevelopment Area**

<b>Revenues and Other Sources of Income</b>	<b>Operating Fund</b>	<b>Debt Service</b>	<b>Construction Fund</b>
Opening Balance	\$0	\$0	\$0
96 B Series Bond Funds	\$0	\$0	\$4,173,075
98B Bond Funds	\$0	\$0	\$5,786,319
Tax Increment - City	\$7,400,204	\$0	\$0
Tax Increment - County	\$5,881,696	\$5,881,696	\$0
50% Contribution from Resort Tax (1%)	\$1,900,000	\$0	\$0
Interest Income	\$0	\$0	\$169,910
Loews Hotel Rent Revenue	\$500,000	\$0	\$0
Royal Palm Ground Lease	\$490,000	\$0	\$0
Anchor Garage Operations (1)	\$1,950,000	\$0	\$0
Anchor Shops Lease Revenue (2)	\$586,816	\$0	\$0
Other Operating Transfers In	\$0	\$9,168,650	\$ 1,372,657
Fund Balance Carryover	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$18,708,716</b>	<b>\$15,050,346</b>	<b>\$11,501,961</b>

<b>Operating Expenses</b>	<b>Operating Fund</b>	<b>Debt Service</b>	<b>Construction Fund</b>
Management fee	414,000	-	-
Advertising & promotion	3,000	-	-
Postage & mailing	3,000	-	-
Printing	3,000	-	-
Office supplies & equipment	5,000	-	-
Meetings & conferences	2,000	-	-
Dues & subscriptions	1,000	-	-
Audit fees	4,000	-	-
Professional & related fees	50,000	-	-
Miscellaneous expenses	15,000	-	-
<b>Total Operating Expenses</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

<b>Projects</b>	<b>Operating Fund</b>	<b>Debt Service</b>	<b>Construction Fund</b>
Anchor Garage ops incl sales & prop taxes	770,525	-	-
Anchor Garage Facility Use/Usage Fee (3)	166,000	-	-
Anchor Shops mgt fee & related exp	82,000	-	-
Community Policing	-	-	-
Repayment of Lincoln Road Capital Costs (4)	-	3,450,000	-
Repayment of Bass Museum Capital Costs (5)	-	1,150,000	-
Beachwalk project	-	-	3,600,000
Colony Theater	-	-	1,800,000
Rotunda	-	-	500,000
Street-ends (17th, 18th & 20th Streets)	-	-	700,000
16th Street improvements	-	-	500,000
17th Street Master Plan	-	-	500,000
Allocation for Streetscape, Water, Sewer & other Utility Improvements by CIP Office	-	-	3,901,961
<b>Total Project Costs:</b>	<b>\$1,018,525</b>	<b>\$4,600,000</b>	<b>\$11,501,961</b>

<b>Transfers and Debt Service Payments</b>	<b>Operating Fund</b>	<b>Debt Service</b>	<b>Construction Fund</b>
Debt Service Cost - 96B & 98B Bonds	-	9,077,689	-
Current Debt Service - Lincoln Rd Project (6)	1,631,738	-	-
Current Debt Service - Bass Museum (7)	508,107	-	-
Transfer County TIF to - Debt Svc Fund	5,881,696	-	-
Transfer to - Debt Svc Fund	9,168,650	-	-
Transfer to - Construction Funds	-	1,372,657	-
<b>Total Transfers</b>	<b>\$17,190,191</b>	<b>\$10,450,346</b>	<b>\$0</b>

<b>Total Expenditures &amp; Transfers</b>	<b>\$18,708,716</b>	<b>\$15,050,346</b>	<b>\$11,501,961</b>
<b>Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Note #1 Prior to deductions for sales tax and Easement Agreement Profit Sharing  
Note #2 Retail lease revenue, net of Management Fee & related expenses  
Note #3 Difference due between Facility Use and Facility Usage Fee  
Note #4 Repayment of Lincoln Road capital costs - accumulated principal & interest  
Note #5 Repayment of Bass Museum capital costs - accumulated principal & interest  
Note #6 Payment of Lincoln Road current debt service on Sunshine State Loan  
Note #7 Payment of Bass Museum current debt service on Gulf Breeze Loan

# RDA City Center - 10 YEAR BUDGET - Period: 2003-2013

RDA City Center Budget		Year End	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	TOTAL
		Fiscal Year	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	
<b>BOND FUNDS</b>															
<b>1998B Nontax - Beginning Balance</b>			4,173,073	3,242,870	(973,688)	(908,811)	(928,284)	(945,461)	(985,026)	(983,955)	(1,003,256)	(1,022,935)	(1,043,000)	(1,053,459)	
Revenues - Interest Income		2.00%	69,797	83,461	64,857	(19,473)	(18,176)	(115,566)	(18,929)	(18,301)	(19,079)	(20,065)	(20,459)	(20,860)	42,608
Obligations															
Beachwalk Project			(1,000,000)	(3,600,000)											(4,600,000)
City Center Streetscape-20th Street				(150,000)											(150,000)
Street Ends-17th/18th Streets				(650,000)											(650,000)
<b>Total Obligations</b>			<b>(1,000,000)</b>	<b>(4,300,000)</b>											<b>(5,300,000)</b>
<b>1998B Nontax - Ending Balance</b>			<b>3,242,870</b>	<b>(973,688)</b>	<b>(908,811)</b>	<b>(928,284)</b>	<b>(946,461)</b>	<b>(985,026)</b>	<b>(983,955)</b>	<b>(1,003,256)</b>	<b>(1,022,935)</b>	<b>(1,043,000)</b>	<b>(1,063,459)</b>	<b>(1,084,319)</b>	
<b>1998B Nontax - Beginning Balance</b>			5,786,319	5,902,045	5,220,086	4,540,488	4,663,298	4,788,584	4,916,335	5,046,662	5,179,995	5,316,187	5,453,491	5,594,560	
Revenues - Interest Income		2.00%	96,790	115,726	119,041	120,402	122,810	125,266	127,771	130,327	132,933	135,592	138,304	141,070	1,505,021
Obligations															
Cultural Campus Legal Fees															
Cultural Campus Acquisition															
Collins Park Improvements															
Cultural Center Other					(800,000)										(1,600,000)
<b>Total Obligations</b>			<b>-</b>	<b>(800,000)</b>	<b>(800,000)</b>	<b>(800,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,600,000)</b>
<b>1998B Nontax - Ending Balance</b>			<b>5,883,099</b>	<b>6,017,772</b>	<b>4,538,127</b>	<b>3,860,890</b>	<b>4,786,108</b>	<b>4,913,830</b>	<b>5,044,106</b>	<b>5,176,988</b>	<b>5,312,528</b>	<b>5,450,779</b>	<b>5,591,794</b>	<b>5,735,630</b>	
<b>TAX INCREMENT &amp; RESORT TAX FUNDS</b>															
<b>Revenues</b>															
Interest Income		5.00%	48,022	48,323	50,739	53,276	55,940	58,737	61,673	64,757	67,995	71,395	74,985	78,713	576,856
Resort Tax (50% of the 1% Room Tax)		2.00%	2,246,053	1,900,000	1,938,000	1,976,760	2,016,295	2,056,821	2,097,754	2,139,709	2,182,503	2,226,153	2,270,876	2,316,089	25,366,812
CMB TIF			6,418,507	7,400,204	8,576,687	9,680,091	10,634,358	11,267,511	11,932,323	12,630,374	13,363,329	14,132,930	14,941,013	15,789,499	136,766,825
County TIF			5,246,309	5,881,696	7,010,346	7,912,237	8,692,228	9,205,751	9,753,149	10,323,717	10,922,814	11,551,865	12,212,369	12,905,988	111,622,381
<b>Total Revenues</b>			<b>13,958,891</b>	<b>15,230,223</b>	<b>17,575,772</b>	<b>19,622,364</b>	<b>21,398,822</b>	<b>22,592,620</b>	<b>23,844,899</b>	<b>25,158,557</b>	<b>26,536,840</b>	<b>27,982,343</b>	<b>29,489,022</b>	<b>31,090,199</b>	<b>274,334,675</b>
<b>Obligations</b>															
CMB Management Fee (Deducted from CMB TIF)			(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(414,000)	(4,140,000)
Administrative Fees			(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)	(650,000)
Debt Service			(9,351,724)	(9,077,689)	(9,076,490)	(9,075,163)	(9,072,567)	(9,076,825)	(9,072,889)	(9,075,204)	(9,076,196)	(9,073,609)	(9,075,970)	(9,072,823)	(91,023,366)
Bass Museum Current Debt Service (5%, \$4.8M)			-	(508,107)	(507,241)	(506,885)	(505,984)	(506,230)	(506,443)	(506,108)	(506,531)	(505,859)	(502,746)	(503,355)	(4,559,268)
Bass Museum Capital Cost Repay			-	(1,150,000)	(1,046,667)	(1,099,000)	(1,153,950)	(1,099,000)	(1,099,000)	(1,099,000)	(1,099,000)	(1,099,000)	(1,099,000)	(1,099,000)	(10,990,000)
Lincoln Road Current Debt Service (5%, \$11.0M)			-	(1,631,736)	(1,658,076)	(1,691,167)	(1,728,701)	(1,766,822)	(1,805,428)	(1,844,531)	(1,884,116)	(1,923,239)	(1,962,881)	(2,003,039)	(18,226,139)
Lincoln Road Capital Cost Repay			-	(3,450,000)	(2,809,931)	(3,055,428)	(3,208,189)	(3,366,822)	(3,526,318)	(3,686,765)	(3,847,212)	(4,007,659)	(4,168,106)	(4,328,553)	(36,626,553)
<b>Total Obligations</b>			<b>(9,851,724)</b>	<b>(16,317,534)</b>	<b>(15,898,405)</b>	<b>(15,917,643)</b>	<b>(15,839,281)</b>	<b>(16,355,223)</b>	<b>(16,951,581)</b>	<b>(17,592,735)</b>	<b>(18,284,843)</b>	<b>(18,947,979)</b>	<b>(19,645,597)</b>	<b>(20,348,402)</b>	<b>(182,386,947)</b>
<b>Total Tax Increment &amp; Resort Tax Funds</b>			<b>4,106,166</b>	<b>(1,087,311)</b>	<b>1,877,367</b>	<b>3,704,722</b>	<b>5,559,541</b>	<b>11,637,397</b>	<b>12,893,318</b>	<b>14,205,822</b>	<b>15,581,797</b>	<b>17,034,364</b>	<b>18,553,425</b>	<b>20,149,402</b>	<b>145,947,728</b>
<b>TOTAL ANNUAL</b>															
			13,231,136	3,956,792	5,506,683	6,637,327	9,399,188	15,586,201	16,963,469	18,379,555	19,871,390	21,442,143	23,081,760	24,800,713	139,047,728

# RDA City Center - 10 YEAR BUDGET - Period: 2003-2013

RDA City Center Budget		Year End											TOTAL	
		Fiscal Year												
		FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	2012	2013
<b>OPERATIONS</b>														
<b>1. Anchor Shops</b>														
<b>Revenues</b>														
Rental Income		572,770	566,816	586,816	586,816	649,759	692,119	692,119	692,119	692,119	692,119	692,119	692,119	7,827,810
Obligations		(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(82,000)	(984,000)
Management Fee & related Expenses														
<b>Total Anchor Shops</b>		<b>490,770</b>	<b>504,816</b>	<b>504,816</b>	<b>504,816</b>	<b>567,759</b>	<b>610,119</b>	<b>610,119</b>	<b>610,119</b>	<b>610,119</b>	<b>610,119</b>	<b>610,119</b>	<b>610,119</b>	<b>6,843,810</b>
<b>2. Anchor Garage</b>														
<b>Revenues</b>														
Total Receipts		1,927,325	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	23,377,325
Obligations														
Sales tax		(117,630)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(119,014)	(1,426,785)
Property Tax		(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(325,511)	(3,906,132)
Quik Park		(317,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(326,000)	(3,903,000)
Facility Fee		(164,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(166,000)	(1,990,000)
<b>Total Anchor Garage</b>		<b>1,003,184</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>1,013,475</b>	<b>12,151,408</b>
<b>3. Loews</b>														
<b>Revenues</b>														
Loews Ground Lease		500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	6,000,000
Loews Percentage Rent		-	-	-	-	-	-	-	-	-	-	-	-	-
Obligations		-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Loews</b>		<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>6,000,000</b>
<b>4. Royal Palm</b>														
<b>Revenues</b>														
RDP Royal Palm Hotel		180,838	490,000	490,000	490,000	490,000	490,000	490,000	490,000	490,000	490,000	490,000	490,000	5,570,838
RDP Royal Palm (Incentive Rent)		-	-	-	-	-	-	-	-	-	-	-	-	-
Obligations		-	-	-	-	-	-	-	-	-	-	-	-	-
Royal Palm Hotel Project		(250,000)	-	-	-	-	-	-	-	-	-	-	-	(250,000)
Environmental Remediation		(75,000)	-	-	-	-	-	-	-	-	-	-	-	(75,000)
Legal Fees		-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Royal Palm</b>		<b>(144,162)</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>490,000</b>	<b>5,245,838</b>
<b>Other Projects - Obligations</b>														
5. Seventeenth Street Master Plan		(270,000)	(500,000)	-	-	-	-	-	-	-	-	-	-	(770,000)
6. Community Policing		-	-	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(15,000,000)
8. Rotunda at Cultural Campus		-	(500,000)	-	-	-	-	-	-	-	-	-	-	(500,000)
9. 16th Street Improvements		-	(500,000)	-	-	-	-	-	-	-	-	-	-	(500,000)
10. Colony Theater		(1,415,000)	(1,800,000)	-	-	-	-	-	-	-	-	-	-	(3,215,000)
11. Flamingo Park "A" Utilities Improvements by CIP Office		-	(400,000)	(400,000)	(408,945)	-	-	-	-	-	-	-	-	(1,208,945)
12. Convention Center Stormwater Improvements by CIP Office		-	-	-	-	(3,800,000)	-	-	-	-	-	-	-	(3,800,000)
<b>TOTAL OPERATIONS ANNUAL</b>		<b>164,792</b>	<b>(791,709)</b>	<b>608,291</b>	<b>608,291</b>	<b>662,289</b>	<b>(2,686,406)</b>	<b>1,113,594</b>	<b>1,113,594</b>	<b>1,113,594</b>	<b>1,113,594</b>	<b>1,113,594</b>	<b>1,113,594</b>	<b>5,247,111</b>
<b>ANNUAL OVER/(UNDER)</b>		<b>13,395,927</b>	<b>3,165,083</b>	<b>6,114,974</b>	<b>7,245,618</b>	<b>10,061,477</b>	<b>12,899,795</b>	<b>18,067,063</b>	<b>19,493,149</b>	<b>20,984,984</b>	<b>22,565,737</b>	<b>24,195,354</b>	<b>25,914,307</b>	

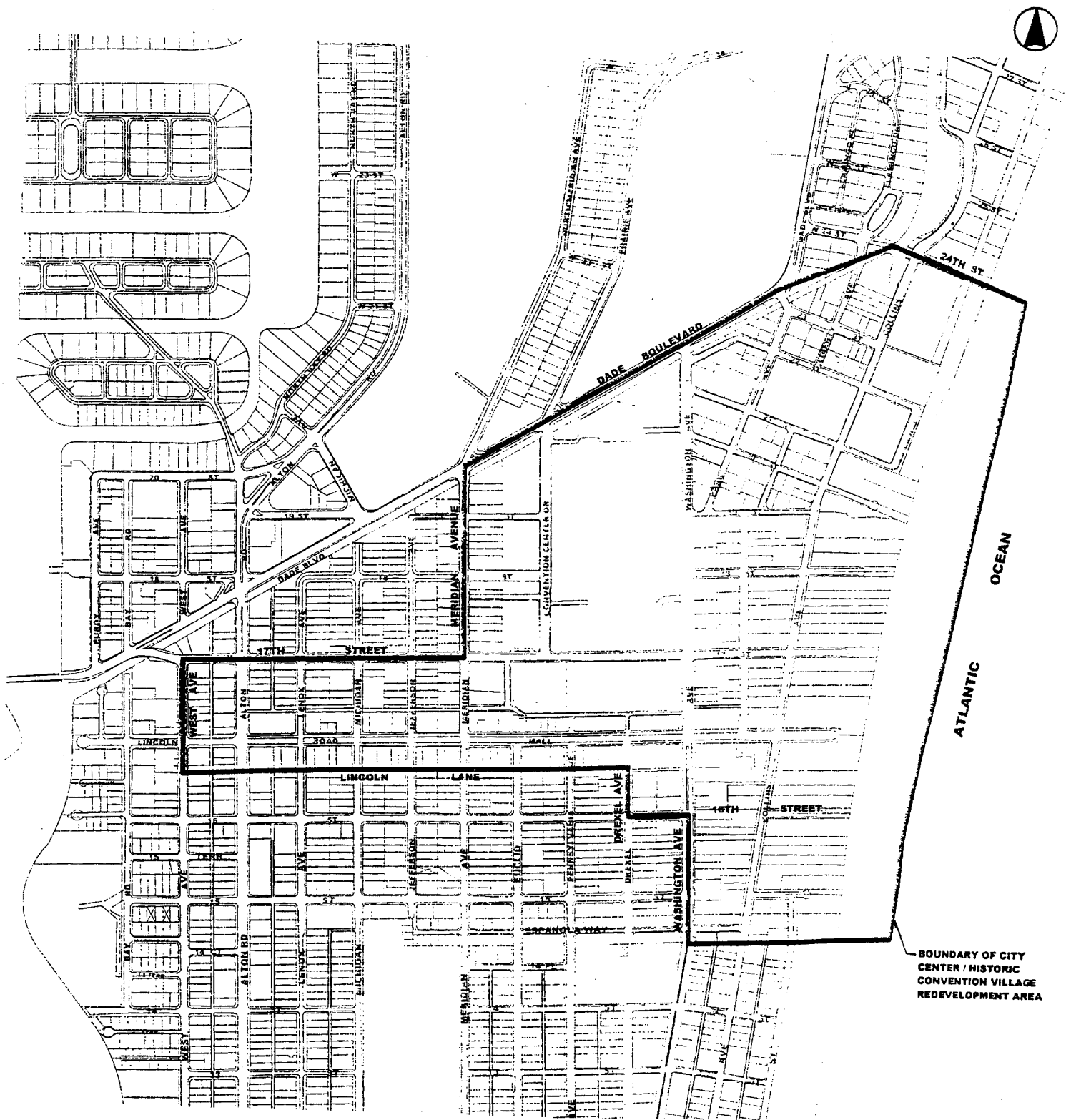


# Renovations City Center--TIF PROJECTIONS 01/15/2003

PROJECT	Built	Assess	AFFECT ROLL	# Units	New Units	# Condo Units	New Condo Units	Current \$	Current Assessed Value per Unit	Formula	DESCRIPTION OF ASSESSMENT	TOTAL FUTURE INCREMENT (DELTA)
<b>Town House</b>	2000	2001	2001-02	65				1,700,000	26,154	18,462 per unit (rounded)	Opened this year	510,000
<b>Shore Club</b>	2001	2002	2002-03	325	99			13,700,000	60,619	226 units into 325 unit; \$125 mil reno	228 old units @ 13270; 99 new units @ \$180,000 (rounded)	34,375,000
<b>Millenium</b>	2001	2002	2003	n/a							65% of predicted market value for new square footage (23,000 sq ft @ \$175 per sq ft)	2,616,250
<b>Roney Palace</b>	2001	2002	2002-03			581	320	87,150,000	150,000	581 condo hotel units into 550 hotel/350 condo; \$100 mil reno	320 units @ \$150,000	32,000,000
<b>Ritz Carlton</b>	2003	2004	2004	380	55			16,500,000	50,769	335 units into 380; \$100 mil reno	A standard 30% renovation	9,240,000
<b>Royal Palm</b>	2002	2003	2003-04	424	374			7,600,000	152,000	50 prior units demolished; \$64 mil reno	\$150,000 per unit assessed value	56,000,000
<b>The Lincoln</b>	2003	2004	2004							Retail: 40,000 Office: 120,000 new Class A; 711 Parking	65% of predicted market value for new square footage (Retail: @ \$300 per sq ft; Office: @ \$150 per sq ft)	19,500,000
<b>Lincoln Place</b>	2002	2003	2003							Retail: 20,000 (15,000 new) Office: 110,000 new Class A; 550 Parking	65% of predicted market value for new square footage (Retail: @ \$300 per sq ft; Office: @ \$150 per sq ft)	14,625,000
<b>Sagamore</b>	2002	2003	2003-04	200	129			4,500,000	63,380	129 unit into 200; \$30 mil reno	Current value of old units (\$64,480) subtracted from \$150,000 then multiplied by number of old units and added to new units multiplied by \$150,000.	21,000,000
<b>Setai</b>	2003	2004	2004-05	90		189		10,000,000	55,556	180 hotel units into 88 hotel/190 condo \$125 mil reno	Hotel: \$100,000 per unit assessed value; Condo: 65% of 650,000 multiplied by number of units	79,075,000
<b>W Miami</b>	hold	hold	hold	200	68			7,800,000	59,091	132 unit into 200; \$57 mil reno	132 old units @ \$90,000; 68 new units @ \$150,000	14,280,000
<b>So Be City Center</b>	hold	hold	hold	147	147			-	-	new construction	\$125,000 per unit assessed value	18,375,000

Projections provided by the City of Miami Beach's Economic Development Department

# CITY CENTER / HISTORIC CONVENTION VILLAGE REDEVELOPMENT AREA



## BOUNDARY OF REDEVELOPMENT AREA

The project area which contains approximately 50 city blocks, is generally bounded by the Atlantic Ocean to the east, 24th Street on the north, West Avenue on the west, and 14th Lane on the south. The area contains approximately 332 acres of land, of which 27 percent is occupied by public space and 39 percent by private use.



## **Budget Highlights**

Following two years of steady growth, the taxable value of property in City Center experienced a 47 percent increase in FY 99/00. The significant jump in value may be attributed to certain new large scale projects coming on line, including but not limited to the Loews Miami Beach Hotel, the Anchor Shops and Parking Garage, Il Villagio, 1500 Ocean Steps and the South Beach 18-screen movie theater on Lincoln Road. As new hotel, residential and commercial developments come on line over the next few years, the tax increment for the City Center Area is anticipated to continue growing steadily. This trend is supported by an estimated 14 percent increase in property values for FY 00/01 and a 17 percent increase for FY 2001/02.

Tax Increment Financing (TIF) through the sale of bonds has been a major tool for financing redevelopment activities. To date, three bond issues have occurred in City Center: one in 1994 for \$25 million, to acquire land for the hotel development initiative; one in 1996, in the amount of \$43.2 million to fund contractual obligations and capital improvements related to the Loews Hotel and African-American Hotel projects; and, one in 1998, in the amount of \$38.2 million to finance capital expenditures related to the convention hotel projects, the Cultural Campus project and to repay the \$21.5 million debt obligation to the City.

When the bond issues were done initially, Resort Tax was used as a secondary pledge to pay the debt service. Due to the significant growth in tax increment since its inception, City Center not only no longer relies on resort tax to meet its debt service obligations, but has also reimbursed Resort Tax with interest, for a total of \$2.4 Million. In FY 2002/03 City Center will pay approximately \$3 Million annually towards capital costs for Lincoln Road, which also includes interest, calculated against a principal amount of \$11.5 million, (borrowed from the Gulf Breeze Loan Pool). City Center will also begin assuming debt service payments on the Gulf Breeze, which previously was being paid for using water, sewer, storm water, gas and resort tax.

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DEPARTMENTAL POSITION DETAILS

ADOPT 03 - Adopt 02  
Variance

ADOPTED  
FY 02/03

AMENDED  
FY 01/02

AMENDED  
FY 00/01

MAYOR & COMMISSION	21.00	21.00	21.00	0.00
ADMINISTRATIVE SUPPORT				
City Manager	15.00	14.00	14.00	0.00
Media Relations	5.00	2.00	2.00	0.00
Finance	42.00	43.20	43.20	0.20
Information Technology	30.00	37.00	37.00	0.00
Management & Budget	6.25	6.25	6.25	0.00
Internal Audit	9.75	9.75	9.75	0.00
Human Resources	14.20 + 1.00 PT	19.20	19.20	0.00
Risk Management	5.80	6.80	6.80	0.00
City Clerk	14.00 + 1.00 PT	14.00 + 1.00 PT	14.00 + 1.00 PT	0.00 + 0.00 PT
Central Services	6.00	6.00	6.00	0.00
Procurement	10.00	10.00	10.00	0.00
Grants Management	0.00	3.00	3.00	0.00
CITY ATTORNEY	24.00 + 1.00 PT	24.00 + 1.00 PT	24.00 + 1.00 PT	0.00 + 0.00 PT
ECON DEVL & CULTURAL ARTS				
Economic Development	9.75	9.00	9.00	0.00
Building	52.50 + 0.00 PT	56.00 + 1.00 PT	56.00 + 1.00 PT	0.00 + 0.00 PT
Planning	26.50	26.00	26.00	0.00
Tourism & Cultural Affairs				
Arts, Culture & Entertainment	6.00	7.00	7.00	0.00
Bass Museum of Art	10.00 + 5.00 PT	10.00 + 5.00 PT	9.00 + 5.00 PT	(1.00) + 0.00 PT
Cultural Arts Council	2.00	2.00	2.00	0.00
Tourism & Conventions	2.00	2.00	2.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>OPERATIONS</b>				
Neighborhood Services	59.25 + 2.00 PT	65.00	65.80	0.80
Parks & Recreation	228.00 + 137.00 PT	220.00 + 147.00 PT	229.00 + 155.00 PT	9.00 + 8.00 PT
Public Works	218.00	241.00	249.00	8.00
Sanitation	53.00	58.00	66.00	8.00
Property Management	80.00	73.00	70.00	(3.00)
Capital Improvement Program	18.00	24.00	24.00	0.00
Parking	102.00	107.00	107.00	0.00
Fleet Management	38.00	28.00	28.00	0.00
<b>PUBLIC SAFETY</b>				
Police	544.00 + 14.00 PT	546.00 + 14.00 PT	540.00 + 14.00 PT	(6.00) + 0.00 PT
Fire	218.00	218.00	223.00	5.00
<b>TOTALS</b>	<b>1,870.00 + 161.00 PT</b>	<b>1,908.00 + 169.00 PT</b>	<b>1,929.00 + 177.00 PT</b>	<b>21.00 + 8.00 PT</b>

**TOTALS BY FUND**

<b>GENERAL FUND</b>	1,375.45 + 131.00 PT	1,403.89 + 139.00 PT	1,403.09 + 147.00 PT	(0.80) + 8.00 PT
<b>ENTERPRISE FUNDS</b>	310.00	322.00	345.00	23.00
<b>INTERNAL SERVICE FUNDS</b>	97.80	136.80	136.80	0.00
<b>GRANTS/OTHER FUNDS</b>	86.75 + 30.00 PT	45.31 + 30.00 PT	44.11 + 30.00 PT	(1.20) + 0.00 PT
<b>TOTALS</b>	<b>1,870.00 + 161.00 PT</b>	<b>1,908.00 + 169.00 PT</b>	<b>1,929.00 + 177.00 PT</b>	<b>21.00 + 8.00 PT</b>

# DEPARTMENTAL POSITION DETAILS

ADOPTED  
FY 02/03

ADOPTED  
FY 02/03

ADOPTED  
FY 02/03

ADOPTED  
FY 02/03

ADOPTED  
FY 02/03

ADOPTED  
FY 02/03

## MAYOR & COMMISSION, OFFICE OF

General Fund					
Mayor	1.00	1.00	1.00	1.00	0.00
Vice Mayor	1.00	1.00	1.00	1.00	0.00
Commissioner	5.00	5.00	5.00	5.00	0.00
Executive Office Associate I	3.00	3.00	3.00	3.00	0.00
Office Associate V	9.00	9.00	9.00	9.00	0.00
Office Associate III	1.00	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	1.00	0.00
DEPARTMENT TOTAL	21.00	21.00	21.00	21.00	0.00

## CITY MANAGER, OFFICE OF

General Fund					
City Manager	1.00	1.00	1.00	1.00	0.00
Assistant City Manager	4.00	4.00	4.00	4.00	0.00
Chief of Staff	1.00	1.00	1.00	1.00	0.00
Special Assist to the City Mgr	1.00	1.00	1.00	1.00	0.00
Special Projects Coordinator	1.00	1.00	1.00	1.00	0.00
Agenda Coordinator	0.00	0.00	0.00	0.00	0.00
Executive Office Associate II	1.00	1.00	1.00	1.00	0.00
Executive Office Associate I	3.00	3.00	3.00	3.00	0.00
Office Associate IV	2.00	2.00	2.00	2.00	0.00
Office Associate III	1.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL	15.00	14.00	14.00	14.00	0.00

## MEDIA RELATIONS, OFFICE OF

General Fund					
Public Information Officer	1.00	1.00	1.00	1.00	0.00
Public Relations Specialist	1.00	1.00	1.00	1.00	0.00
Office Associate V	1.00	0.00	0.00	0.00	0.00
Administrative Aide I	2.00	0.00	0.00	0.00	0.00
DIVISION TOTAL	5.00	2.00	2.00	2.00	0.00

**DEPARTMENTAL POSITION DETAILS**

		AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>FINANCE</b>					
<b>ADMINISTRATION</b>					
<b>General Fund</b>					
Chief Financial Officer	1.00	1.00	1.00	1.00	0.00
Assistant Finance Director	1.00	1.00	1.00	1.00	0.00
Chief Accountant	1.00	1.00	1.00	1.00	0.00
Clerk Typist	0.00	1.00	1.00	1.00	0.00
Financial Analyst III	1.00	1.00	1.00	1.00	0.00
Finance Specialist III	0.00	1.00	1.00	1.00	0.00
Office Associate IV	1.00	1.00	1.00	1.00	0.00
Executive Office Associate I	1.00	1.00	1.00	1.00	0.00
Subtotal - Division	6.00	8.00	8.00	8.00	0.00
<b>REVENUE</b>					
<b>General Fund</b>					
Clerk Typist	1.00	0.00	0.00	0.00	0.00
Finance Specialist III	1.00	6.00	6.00	6.00	0.00
Finance Specialist II	2.00	3.00	3.00	3.00	0.00
Finance Specialist I	13.00	7.00	7.00	7.00	0.00
Financial Analyst III	1.00	1.00	1.00	1.00	0.00
Financial Analyst II	1.00	1.00	1.00	1.00	0.00
Revenue Supervisor	1.00	1.00	1.00	1.00	0.00
Utility Billing Supervisor	1.00	1.00	1.00	1.00	0.00
Subtotal - Division	21.00	20.00	20.00	20.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>ACCOUNTING</b>				
<b>General Fund</b>				
Finance Manager	1.00	1.00	1.00	0.00
Finance Specialist III	2.00	2.00	2.20	0.20
Finance Specialist II	1.00	1.00	1.00	0.00
Finance Specialist I	2.00	1.00	1.00	0.00
Financial Analyst III	3.00	3.00	3.00	0.00
Financial Analyst II	1.00	2.00	2.00	0.00
Financial Analyst I	1.00	1.00	1.00	0.00
Expenditure/Treasury Manager	1.00	1.00	1.00	0.00
Subtotal - Division	12.00	12.00	12.20	0.20
Subtotal - Fund	39.00	40.00	40.20	0.20
<b>Resort Tax Fund</b>				
Finance Specialist III	1.00	1.00	1.00	0.00
Finance Specialist II	1.00	1.00	1.00	0.00
Financial Analyst III	1.00	1.00	1.00	0.00
Subtotal - Fund	3.00	3.00	3.00	0.00
<b>DEPARTMENT TOTAL</b>	42.00	43.00	43.20	0.20

**INFORMATION TECHNOLOGY**

<b>APPLICATION SERVICES</b>				
<b>Internal Service Fund</b>				
Application System Manager	1.00	1.00	1.00	0.00
Database Administrator	1.00	1.00	1.00	0.00
Information Tech Specialist III	3.00	7.00	7.00	0.00
Information Tech Specialist II	5.00	6.00	6.00	0.00
Subtotal - Division	10.00	15.00	15.00	0.00



**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>SUPPORT SERVICES</b>				
Internal Service Fund				
Director	1.00	1.00	1.00	0.00
Technical Services Manager	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Computer Operator	2.00	2.00	2.00	0.00
Information Tech Specialist III	1.00	1.00	0.00	(1.00)
Information Tech Specialist II	5.00	6.00	6.00	0.00
Network Administrator	3.00	0.00	0.00	0.00
Subtotal - Division	14.00	12.00	11.00	(1.00)
<b>TELECOMMUNICATIONS</b>				
Internal Service Fund				
Technical Services Manager	1.00	1.00	1.00	0.00
Account Clerk III	1.00	1.00	1.00	0.00
Information Tech Specialist III	1.00	3.00	4.00	1.00
Information Tech Specialist II	3.00	2.00	2.00	0.00
Network Administrator	0.00	3.00	3.00	0.00
Subtotal - Division	6.00	10.00	11.00	1.00
<b>DEPARTMENT TOTAL</b>	30.00	37.00	37.00	0.00

**MANAGEMENT & BUDGET, OFFICE OF**

<b>General Fund</b>				
Budget Director	0.00	1.00	1.00	0.00
Budget Officer	1.00	1.00	1.00	0.00
Management & Budget Analyst	1.00	0.00	0.00	0.00
Office Associate IV	1.00	1.00	1.00	0.00
Office Associate II	0.25	0.25	0.25	0.00
Sr Mgmt & Budget Analyst	3.00	3.00	3.00	0.00
<b>DEPARTMENT TOTAL</b>	6.25	6.25	6.25	0.00

**DEPARTMENTAL POSITION DETAILS**

		AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>INTERNAL AUDIT, OFFICE OF</b>					
<b>General Fund</b>					
Internal Auditor		0.75	0.75	0.75	0.00
Assistant Internal Auditor		0.75	0.75	0.75	0.00
Auditor		1.00	1.00	1.00	0.00
Office Associate II		0.25	0.25	0.25	0.00
Senior Auditor		1.00	1.00	1.00	0.00
Subtotal - Fund		3.75	3.75	3.75	0.00
<b>Resort Tax Fund</b>					
Internal Auditor		0.25	0.25	0.25	0.00
Assistant Internal Auditor		0.25	0.25	0.25	0.00
Office Associate II		0.50	0.50	0.50	0.00
Field Agent		4.00	4.00	4.00	0.00
Subtotal - Fund		5.00	5.00	5.00	0.00
<b>Parking Fund</b>					
Auditor		1.00	1.00	1.00	0.00
Subtotal - Fund		1.00	1.00	1.00	0.00
<b>DEPARTMENT TOTAL</b>		9.75	9.75	9.75	0.00

**HUMAN RESOURCES**

<b>General Fund</b>					
Executive Assist to City Mgr		0.60	0.60	0.60	0.00
Human Resources Director		1.00	1.00	1.00	0.00
Human Resources Admin II		2.00	2.00	2.00	0.00
Human Resources Admin I		1.00	1.00	1.00	0.00
Labor Relations Technician		0.60	0.60	0.60	0.00
Office Associate III		0.00	1.00	1.00	0.00
Personnel Specialist		2.00	3.00	3.00	0.00
Personnel Technician II		2.00	4.00	4.00	0.00
Personnel Technician I		3.00 + 1.00 PT	4.00	4.00	0.00
Training Develop Coordinator		1.00	1.00	1.00	0.00
Training Specialist		1.00	1.00	1.00	0.00
Subtotal - Fund		14.20 + 1.00 PT	19.20	19.20	0.00

# DEPARTMENTAL POSITION DETAILS

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>RISK MANAGEMENT</b>				
Self Insurance Internal Fund				
Executive Assist to City Mgr	0.40	0.40	0.40	0.00
Labor Relations Technician	0.40	0.40	0.40	0.00
Risk Manager	0.00	1.00	1.00	0.00
Claims Coordinator	1.00	0.00	0.00	0.00
Clerk Typist	1.00	0.00	0.00	0.00
Administrative Aide II	1.00	2.00	2.00	0.00
Employee Benefits Specialist	1.00	1.00	1.00	0.00
Human Resources Admin I	0.00	1.00	1.00	0.00
Safety Officer	1.00	1.00	1.00	0.00
Subtotal - Fund	5.80	6.80	6.80	0.00
DEPARTMENT TOTAL	20.00 + 1.00 PT	26.00	26.00	0.00

## CITY CLERK, OFFICE OF

<b>General Fund</b>				
City Clerk	1.00	1.00	1.00	0.00
Assistant City Clerk	1.00	1.00	1.00	0.00
Administrative Aide I	3.00	3.00	3.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Code Violations Clerk	2.00	2.00	2.00	0.00
Media Specialist	1.00	1.00	1.00	0.00
Office Associate V	2.00 + 1.00 PT	2.00 + 1.00 PT	2.00 + 1.00 PT	0.00 + 0.00 PT
Office Associate IV	1.00	1.00	1.00	0.00
Office Associate II	1.00	1.00	1.00	0.00
Records Manager	1.00	1.00	1.00	0.00
DEPARTMENT TOTAL	14.00 + 1.00 PT	14.00 + 1.00 PT	14.00 + 1.00 PT	0.00 + 0.00 PT

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>CENTRAL SERVICES</b>				
Internal Service Fund				
Central Services Supervisor	1.00	1.00	1.00	0.00
Account Clerk I	1.00	1.00	1.00	0.00
Duplicating Equipmt Operator	1.00	1.00	1.00	0.00
Central Services Technician	3.00	3.00	3.00	0.00
<b>DIVISION TOTAL</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>

**PROCUREMENT**

<b>General Fund</b>				
Procurement Division Director	1.00	1.00	1.00	0.00
Assist Procurement Div Dir	1.00	1.00	1.00	0.00
Buyer	3.00	3.00	3.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Account Clerk	1.00	1.00	1.00	0.00
Clerk	1.00	0.00	0.00	0.00
Clerk Typist	0.00	1.00	1.00	0.00
Sr Procurement Specialist	2.00	2.00	2.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>

**GRANTS MANAGEMENT, OFFICE OF**

<b>General Fund</b>				
Grants Manager	0.00	1.00	1.00	0.00
Grantswriter/Researcher	0.00	2.00	2.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>0.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

**DEPARTMENTAL POSITION DETAILS**

**AMENDED**                      **AMENDED**                      **ADOPTED**                      **Adopt 03 - Adopt 02**  
**FY 00/01**                      **FY 01/02**                      **FY 02/03**                      **Variance**

**CITY ATTORNEY, OFFICE OF**

<b>General Fund</b>				
City Attorney	1.00	1.00	1.00	0.00
Chief Deputy City Attorney	1.00	1.00	1.00	0.00
Deputy City Attorney	2.00	2.00	2.00	0.00
First Assistant City Attorney	5.00 + 1.00 PT	5.00 + 1.00 PT	5.00 + 1.00 PT	0.00 + 0.00 PT
Senior Assistant City Attorney	4.00	4.00	4.00	0.00
Legal Secretary	7.00	7.00	7.00	0.00
Office Manager	1.00	1.00	1.00	0.00
Paralegal	1.00	1.00	1.00	0.00
Receptionist	1.00	1.00	1.00	0.00
Subtotal - Fund	23.00 + 1.00 PT	23.00 + 1.00 PT	23.00 + 1.00 PT	0.00 + 0.00 PT
<b>Police General Fund</b>				
Senior Assistant City Attorney	1.00	1.00	1.00	0.00
Subtotal - Fund	1.00	1.00	1.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>24.00 + 1.00 PT</b>	<b>24.00 + 1.00 PT</b>	<b>24.00 + 1.00 PT</b>	<b>0.00 + 0.00 PT</b>

**ECONOMIC DEVELOPMENT**

<b>General Fund</b>				
Comm/Econ Dev Director	0.25	0.00	0.00	0.00
Econ Devel Division Dir	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Asset Manager	1.00	1.00	1.00	0.00
CD Coord-Financial Management	0.50	0.00	0.00	0.00
Entertainment Industry Liaison	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Redevelopment Coordinator	2.00	2.00	2.00	0.00
Redevelopment Specialist	2.00	2.00	2.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>9.75</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>

# DEPARTMENTAL POSITION DETAILS

ADOPTED  
FY 02/03

ADOPTED  
FY 02/03

AMENDED  
FY 01/02

AMENDED  
FY 00/01

## BUILDING

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	ADOPT 03 - Adopt 02 Variance
<b>General Fund</b>				
Building Director	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	0.00
Administrative Aide II	2.00	1.00	1.00	0.00
Building Inspector	5.00	5.00	5.00	0.00
Building Records Supervisor	1.00	1.00	1.00	0.00
Chief Accessibility Inspector	0.00	1.00	1.00	0.00
Chief Building Inspector	1.00	1.00	1.00	0.00
Chief Electrical Inspector	1.00	1.00	1.00	0.00
Chief Elevator Inspector	1.00	1.00	1.00	0.00
Chief Engineering Inspector	1.00	1.00	1.00	0.00
Chief Mechanical Inspector	1.00	1.00	1.00	0.00
Chief Plumbing Inspector	1.00	1.00	1.00	0.00
Chief Struct Plans Examiner	2.00	3.00	3.00	0.00
Clerk	2.00	5.00	5.00	0.00
Clerk Typist	2.00	3.00	3.00	0.00
Data Entry Clerk	3.00	1.00	1.00	0.00
Electrical Inspector	2.00	2.00	2.00	0.00
Elevator Inspector	1.00	0.00	0.00	0.00
Engineering Inspector	3.00	2.00	2.00	0.00
Information Officer	0.50	1.00	1.00	0.00
Inspection Services Coord	1.00	1.00	1.00	0.00
Mechanical Inspector	1.00	0.00	0.00	0.00
Office Associate IV	2.00	3.00	3.00	0.00
Office Associate V	0.00	1.00	1.00	0.00
Permit Clerk II	1.00	1.00	1.00	0.00
Permit Clerk I	4.00	3.00 + 1.00 PT	3.00 + 1.00 PT	0.00 + 0.00 PT
Plumbing Inspector	1.00	1.00	1.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>BUILDING (Continued)</b>				
Senior Mechanical Inspector	1.00	2.00	2.00	0.00
Senior Electrical Inspector	2.00	2.00	2.00	0.00
Senior Elevator Inspector	0.00	2.00	2.00	0.00
Senior Plumbing Inspector	2.00	2.00	2.00	0.00
Senior Building Inspector	4.00	4.00	4.00	0.00
Senior Engineering Inspector	2.00	1.00	1.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>52.50</b>	<b>56.00 + 1.00 PT</b>	<b>56.00 + 1.00 PT</b>	<b>0.00 + 0.00 PT</b>

**PLANNING**

<b>General Fund</b>				
Planning Director	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	0.00
Administrative Aide II	2.00	2.00	2.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Field Inspector	1.00	1.00	1.00	0.00
Information Officer	0.50	0.00	0.00	0.00
Preservation & Design Mgr	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Planner	9.00	8.00	8.00	0.00
Planning & Zoning Manager	1.00	1.00	1.00	0.00
Planning Technician	1.00	1.00	1.00	0.00
Principal Planner	2.00	2.00	2.00	0.00
Senior Plan Designer	1.00	0.00	0.00	0.00
Senior Planner	4.00	6.00	6.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>26.50</b>	<b>26.00</b>	<b>26.00</b>	<b>0.00</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>TOURISM &amp; CULTURAL AFFAIRS</b>				
<b>ARTS, CULTURE AND ENTERTAINMENT</b>				
<b>General Fund</b>				
Tourism & Cultural Affairs Dir	0.00	1.00	1.00	0.00
Arts, Culture & Ent Director	1.00	1.00	1.00	0.00
Film & Print Coordinator	1.00	1.00	1.00	0.00
Special Events Liaison	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Office Associate IV	1.00	1.00	0.50	(0.50)
Office Associate III	0.50	0.50	1.00	0.50
Subtotal - Fund	5.50	6.50	6.50	0.00
<b>Special Revenue-</b>				
<b>Art in Public Places</b>				
Office Associate IV	0.50	0.50	0.50	0.00
Subtotal - Fund	0.50	0.50	0.50	0.00
DIVISION TOTAL	6.00	7.00	7.00	0.00
<b>BASS MUSEUM OF ART</b>				
<b>General Fund</b>				
Bass Museum Division Dir	1.00	1.00	1.00	0.00
Bass Museum Asst Director	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Building Supervisor	1.00	1.00	1.00	0.00
Clerk Typist	3.00	3.00	2.00	(1.00)
Curator	1.00	1.00	1.00	0.00
Registrar	1.00	1.00	1.00	0.00
Museum Guard	0.00 + 5.00 PT	0.00 + 5.00 PT	0.00 + 5.00 PT	0.00 + 0.00 PT
Subtotal - Fund	9.00	9.00 + 5.00 PT	8.00 + 5.00 PT	(1.00) + 0.00 PT
<b>Grants &amp; Other Funds</b>				
Curator of Education	1.00	1.00	1.00	0.00
Subtotal - Fund	1.00	1.00	1.00	0.00
DIVISION TOTAL	10.00 + 5.00 PT	10.00 + 5.00 PT	9.00 + 5.00 PT	(1.00) + 0.00 PT



**DEPARTMENTAL POSITION DETAILS**

**AMENDED**                      **AMENDED**                      **ADOPTED**                      **Adopt 03 - Adopt 02**  
**FY 00/01**                      **FY 01/02**                      **FY 02/03**                      **Variance**

<b>CULTURAL ARTS COUNCIL</b>				
Special Revenue Fund				
CAC Division Director	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>
<b>TOURISM &amp; CONVENTIONS</b>				
Enterprise Fund				
Tourism & Convention Director	1.00	1.00	1.00	0.00
Executive Office Associate I	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**NEIGHBORHOOD SERVICES**

<b>ADMINISTRATION</b>				
General Fund				
Neighborhood Services Dir	0.00	0.19	0.19	0.00
Assistant to the Director	0.00	1.00	1.00	0.00
<b>Subtotal - Division</b>	<b>0.00</b>	<b>1.19</b>	<b>1.19</b>	<b>0.00</b>
<b>CHILDREN'S &amp; ELDER AFFAIRS</b>				
General Fund				
Office of Child Develop Dir	1.00	1.00	1.00	0.00
Case Worker	0.00	1.00	1.00	0.00
Clerk Typist	0.00 + 1.00 PT	0.00	0.00	0.00
Elder Affairs Coordinator	1.00	0.00	0.00	0.00
Grantwriter/Researcher	1.00	0.00	0.00	0.00
Office Associate III	0.00 + 1.00 PT	1.00	1.00	0.00
Office Associate I	0.00	1.00	1.00	0.00
<b>Subtotal - Fund</b>	<b>3.00 + 2.00 PT</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>
Grant Fund				
Office Associate IV	1.00	0.00	0.00	0.00
Office Associate I	1.00	0.00	0.00	0.00
<b>Subtotal - Fund</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>DIVISION TOTAL</b>	<b>5.00 + 2.00 PT</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>ANSWER CENTER</b>				
General Fund				
Office Associate V	0.00	1.00	1.00	0.00
Administrative Aide I	0.00	2.00	4.00	2.00
Subtotal - Division	0.00	3.00	5.00	2.00
<b>HOMELESS COORDINATION</b>				
General Fund				
Homeless Coordinator	0.00	1.00	1.00	0.00
Subtotal - Division	0.00	1.00	1.00	0.00
<b>COMMUNITY RESOURCE MGMT</b>				
General Fund				
Community Resource Manager	0.00	1.00	1.00	0.00
Community Resource Coord	3.00	3.00	2.00	(1.00)
Office Associate IV	1.00	1.00	1.00	0.00
Subtotal - Division	4.00	5.00	4.00	(1.00)
<b>CODE COMPLIANCE</b>				
General Fund				
Director	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	0.00
Administrative Aide II	1.00	1.00	1.00	0.00
Administrative Aide I	3.00	4.00	4.00	0.00
Clerk	1.00	1.00	1.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Code Compliance Officer II	15.00	15.00	16.00	1.00
Code Compliance Admin	5.00	4.00	4.00	0.00
Office Associate IV	1.00	1.00	1.00	0.00
Subtotal - Division	29.00	29.00	30.00	1.00
<b>Special Revenue Fund (CDBG)</b>				
Code Compliance Officer I	0.00	1.00	1.00	0.00
Subtotal - Fund	0.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	29.00	30.00	31.00	1.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>COMMUNITY DEVELOPMENT</b>				
<b>BLOCK GRANT</b>				
Special Revenue Fund				
Neighborhood Services Director	0.50	0.65	0.65	0.00
Housing Com/Econ Dv Div Dir	1.75	1.52	1.31	(0.21)
Account Clerk I	2.00	0.00	0.00	0.00
Account Clerk II	0.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Clerk Typist	0.75	0.80	0.80	0.00
CDBG Projects Coordinator	0.75	1.90	1.90	0.00
CD Coord - Financial Management	0.75	0.00	0.00	0.00
Community Development Spec	2.00	1.25	1.25	0.00
Community Development Tech	0.00	1.00	1.00	0.00
Financial Specialist III	0.00	1.00	0.80	(0.20)
Grantswriter/Researcher	1.50	0.10	0.10	0.00
Housing Specialist	0.50	0.55	0.46	(0.09)
<b>DIVISION TOTAL</b>	<b>11.50</b>	<b>10.77</b>	<b>10.27</b>	<b>(0.50)</b>
<b>HOUSING</b>				
<b>HOME GRANT</b>				
Special Revenue Fund				
Neighborhood Services Dir	0.25	0.16	0.16	0.00
Housing Com/Econ Dv Div Dir	0.25	0.36	0.45	0.09
Clerk Typist	0.25	0.20	0.20	0.00
Community Development Spec	0.50	0.75	0.75	0.00
Grantswriter/Researcher	0.75	0.90	0.90	0.00
Subtotal - Division	2.00	2.37	2.46	0.09
<b>SHIP GRANT</b>				
Special Revenue Fund				
Housing Com/Econ Dv Div Dir	0.00	0.12	0.24	0.12
CDBG Projects Coordinator	0.00	0.10	0.10	0.00
Housing Specialist	0.75	0.45	0.54	0.09
Subtotal - Division	0.75	0.67	0.88	0.21
<b>DIVISION TOTAL</b>	<b>2.75</b>	<b>3.04</b>	<b>3.34</b>	<b>0.30</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>LOG CABIN TRAINING CENTER</b>				
Special Revenue Fund (CFS)				
Log Cabin Program Admin	1.00	1.00	0.00	(1.00)
Administrative Aide II	1.00	1.00	1.00	0.00
Log Cabin Education Coord	1.00	1.00	1.00	0.00
Log Cabin Employment Spec	1.00	1.00	1.00	0.00
Log Cabin Instructor	2.00	2.00	2.00	0.00
Log Cabin Social Worker	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>(1.00)</b>
<b>DEPARTMENT TOTAL</b>	<b>59.25 + 2.00 PT</b>	<b>65.00</b>	<b>65.80</b>	<b>0.80</b>

**PARKS & RECREATION**

<b>ADMINISTRATION</b>				
General Fund				
Parks & Recreation Director	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Development Specialist	0.00	0.00	1.00	1.00
Landscape Architect	1.00	1.00	1.00	0.00
Special Projects Coordinator	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>1.00</b>
<b>BEACH PATROL</b>				
General Fund				
Beach Patrol Captain	1.00	1.00	1.00	0.00
Beach Patrol Operations Supv	1.00	1.00	1.00	0.00
Administrative Aide I	1.00	1.00	1.00	0.00
Clerk Typist	0.00 + 1.00 PT	0.00 + 1.00 PT	0.00 + 1.00 PT	0.00 + 0.00 PT
Lifeguard Lieutenant	7.00	7.00	7.00	0.00
Lifeguard II	16.00	16.00	16.00	0.00
Lifeguard (LG) I	40.00	42.00	40.00	(2.00)
LG I (Seasonal/Summer -DST)	0.00 + 49.00 PT	0.00 + 49.00 PT	0.00 + 49.00 PT	0.00 + 0.00 PT
<b>DIVISION TOTAL</b>	<b>66.00 + 50.00 PT</b>	<b>68.00 + 50.00 PT</b>	<b>66.00 + 50.00 PT</b>	<b>(2.00) + 0.00 PT</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>PARKS MAINTENANCE</b>				
General Fund				
Assistant Director - Parks	1.00	1.00	1.00	0.00
Administrative Aide I	2.00	2.00	2.00	0.00
Contract Administrator	0.00	1.00	1.00	0.00
Mechanic II	1.00	1.00	1.00	0.00
Municipal Service Worker III	1.00	1.00	1.00	0.00
Municipal Service Worker II	8.00	8.00	5.00	(3.00)
Municipal Service Worker I	6.00	6.00	2.00	(4.00)
Park Operations Supervisor	1.00	1.00	1.00	0.00
Park Supervisor	3.00	1.00	1.00	0.00
Parks Superintendent	1.00	1.00	1.00	0.00
Stores Clerk	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>25.00</b>	<b>24.00</b>	<b>17.00</b>	<b>(7.00)</b>
<b>LANDSCAPE MAINTENANCE</b>				
General Fund				
Heavy Equipment Operator II	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	1.00	1.00	1.00	0.00
Irrigation Systems Supervisor	1.00	1.00	1.00	0.00
Municipal Service Worker III	2.00	2.00	2.00	0.00
Municipal Service Worker II	12.00	7.00	6.00	(1.00)
Municipal Service Worker I	22.00	16.00	16.00	0.00
Municipal Servc Worker Trainee	7.00	7.00	6.00	(1.00)
Park Operations Supervisor	1.00	1.00	1.00	0.00
Park Supervisor	4.00 + 1.00 PT	4.00 + 1.00 PT	4.00 + 1.00 PT	0.00 + 0.00 PT
Pest Control Supervisor	1.00	1.00	0.00	(1.00)
Tree Maintenance Supervisor	1.00	1.00	1.00	0.00
Tree Trimmer	5.00	4.00	2.00	(2.00)
<b>DIVISION TOTAL</b>	<b>58.00 + 1.00 PT</b>	<b>46.00 + 1.00 PT</b>	<b>41.00 + 1.00 PT</b>	<b>(5.00) + 0.00 PT</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>RECREATION</b>				
<b>General Fund</b>				
Assistant Director - Recreation	1.00	1.00	1.00	0.00
Administrative Aide I	2.00	2.00	2.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Concession Attendant II	0.00	0.00	1.00	1.00
Conc Attendant (pt-seasonal)	3.00 + 8.00 PT	4.00 + 8.00 PT	8.00 + 10.00 PT	4.00 + 2.00 PT
Ice Rink Manager	0.00	1.00	1.00	0.00
Ice Rink Technician	0.00	1.00	1.00	0.00
Municipal Service Worker III	5.00 + 1.00 PT	5.00 + 1.00 PT	7.00 + 4.00 PT	2.00 + 3.00 PT
Municipal Service Worker II	11.00	11.00	12.00	1.00
Office Associate V	1.00	1.00	1.00	0.00
Office Associate III	0.00	0.00	2.00	2.00
Pool Guard II	3.00	3.00	3.00	0.00
Pool Guard I	0.00	0.00	5.00	5.00
Pool Guard I (pt-seasonal)	0.00 + 9.00 PT	0.00 + 9.00 PT	0.00 + 11.00 PT	0.00 + 2.00 PT
Recreation Leader II	11.00	11.00	13.00	2.00
Recreation Leader I	19.00	19.00 + 0.00 PT	21.00 + 3.00 PT	2.00 + 3.00 PT
Rec Leader I (pt-seasonal)	0.00	0.00 + 46.00 PT	0.00 + 46.00 PT	0.00 + 0.00 PT
Recreation Program Superv	11.00	11.00	13.00	2.00
Recreation Supervisor II	2.00	2.00	2.00	0.00
Recreation Supervisor I	5.00	5.00	6.00	1.00
Tennis Center Manager	0.00 + 2.00 PT	0.00 + 2.00 PT	0.00 + 0.00 PT	0.00 + (2.00) PT
Subtotal - Fund	75.00 + 56.00 PT	78.00 + 66.00 PT	100.00 + 74.00 PT	22.00 + 8.00 PT
<b>Special Revenue Fund</b>				
Recreation Leader I	0.00 + 30.00 PT	0.00 + 30.00 PT	0.00 + 30.00 PT	0.00 + 0.00 PT
Subtotal - Fund	0.00 + 30.00 PT	0.00 + 30.00 PT	0.00 + 30.00 PT	0.00 + 0.00 PT
<b>DIVISION TOTAL</b>	75.00 + 86.00 PT	78.00 + 96.00 PT	100.00 + 104.00 PT	22.00 + 8.00 PT
<b>DEPARTMENT TOTAL</b>	228.00 + 137.00 PT	220.00 + 147.00 PT	229.00 + 155.00 PT	9.00 + 8.00 PT

# DEPARTMENTAL POSITION DETAILS

ADOPTED  
FY 02/03

AMENDED  
FY 01/02

AMENDED  
FY 00/01

Adopt 03 - Adopt 02  
Variance

## PUBLIC WORKS

<b>ADMINISTRATION</b>				
General Fund				
Public Works Director	1.00	1.00	1.00	0.00
Assist Public Works Director	2.00	2.00	2.00	0.00
ADA Coordinator	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>
<b>ENGINEERING</b>				
General Fund				
Capital Projects Coordinator	1.00	1.00	1.00	0.00
Administrative Aide II	1.00	1.00	1.00	0.00
City Engineer	0.00	0.00	1.00	1.00
City Surveyor	1.00	1.00	1.00	0.00
Civil Engineer III	2.00	2.00	2.00	0.00
Civil Engineer I	1.00	1.00	1.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Engineering Assistant III	2.00	2.00	2.00	0.00
Engineering Assistant II	1.00	1.00	1.00	0.00
Engineering Assistant I	8.00	8.00	8.00	0.00
Office Associate IV	1.00	1.00	1.00	0.00
Permit Supervisor	1.00	1.00	1.00	0.00
Right-of-Way Coordinator	0.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>20.00</b>	<b>21.00</b>	<b>22.00</b>	<b>1.00</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>ENVIRONMENTAL RESOURCES MANAGEMENT</b>				
General Fund				
Environmental Specialist	1.00	1.00	1.00	0.00
Construction Manager	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	1.00	0.00	0.00	0.00
Municipal Service Worker II	2.00	0.00	0.00	0.00
Office Associate III	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>6.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>
<b>COMMUNITY SERVICE TEAMS</b>				
General Fund				
Neighborhoods 1st Clean Team				
Municipal Service Worker II	2.00	2.00	0.00	(2.00)
Municipal Service Worker I	4.00	3.00	0.00	(3.00)
Painter	1.00	1.00	0.00	(1.00)
Supervisor	1.00	1.00	0.00	(1.00)
Tree Trimmer	1.00	1.00	0.00	(1.00)
<b>Subtotal Function</b>	<b>9.00</b>	<b>8.00</b>	<b>0.00</b>	<b>(8.00)</b>
Waterways Clean Team				
Heavy Equipment Operator I	0.00	1.00	0.00	(1.00)
Municipal Service Worker II	0.00	2.00	0.00	(2.00)
<b>Subtotal Function</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>(3.00)</b>
<b>General Fund</b>				
<b>South Beach Service Team</b>				
MSW II (Parks)	0.00	2.00	2.00	0.00
MSW I (Parks)	0.00	3.00	3.00	0.00
Tree Trimmer (Parks)	0.00	1.00	1.00	0.00
Superintendent (Sanitation)	0.00	0.00	1.00	1.00
MSW III (Sanitation)	0.00	4.00	5.00	1.00
MSW II (Sanitation)	0.00	7.00	8.00	1.00
MSW I (Sanitation)	0.00	3.00	3.00	0.00
<b>Subtotal Function</b>	<b>0.00</b>	<b>20.00</b>	<b>23.00</b>	<b>3.00</b>
<b>Subtotal - Fund</b>	<b>9.00</b>	<b>31.00</b>	<b>23.00</b>	<b>(8.00)</b>



**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>Sanitation Fund</b>				
<b>South Beach Service Team</b>				
Operations Supervisor	0.00	2.00	2.00	0.00
Municipal Service Worker III	0.00	0.00	4.00	4.00
Municipal Service Worker II	1.00	1.00	9.00	8.00
Municipal Service Worker I	17.00	17.00	17.00	0.00
Subtotal Function	18.00	20.00	32.00	12.00
Subtotal - Fund	18.00	20.00	32.00	12.00
<b>DIVISION TOTAL</b>	27.00	51.00	55.00	4.00
<b>SANITATION</b>				
<b>Enterprise Fund</b>				
Sanitation Director	1.00	1.00	1.00	0.00
Assistant Director	1.00	1.00	1.00	0.00
Sanitation Coordinator	1.00	1.00	1.00	0.00
Administrative Aide I	1.00	1.00	1.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Code Compliance Officer II	3.00	4.00	4.00	0.00
Heavy Equipment Operator II	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	6.00	10.00	10.00	0.00
Municipal Service Worker III	0.00	0.00	1.00	1.00
Municipal Service Worker II	4.00	4.00	6.00	2.00
Municipal Service Worker I	11.00	11.00	16.00	5.00
Office Associate V	1.00	1.00	1.00	0.00
Office Associate IV	1.00	1.00	1.00	0.00
Waste Collector	14.00	14.00	14.00	0.00
Waste Driver Supervisor	7.00	7.00	7.00	0.00
<b>DIVISION TOTAL</b>	53.00	58.00	66.00	8.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>TRANSPORTATION</b>				
<b>CONCURRENCY MANAGEMENT</b>				
<b>General Fund</b>				
Transp & Concurrency Manager	1.00	1.00	1.00	0.00
Transportation Coordinator	1.00	1.00	1.00	0.00
Transportation Engineer	1.00	1.00	0.00	(1.00)
Office Associate V	0.00	1.00	1.00	0.00
Senior Planner	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>(1.00)</b>
<b>STREETS/STREETLIGHTS</b>				
<b>General Fund</b>				
Streets & Lighting Superintendent	1.00	1.00	1.00	0.00
Capital Projects Coordinator	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Heavy Equipment Operator II	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	1.00	1.00	1.00	0.00
Mason	3.00	3.00	3.00	0.00
Masonry Helper	2.00	2.00	2.00	0.00
Municipal Service Worker II	1.00	1.00	1.00	0.00
Municipal Service Worker I	2.00	2.00	2.00	0.00
Street Operations Supervisor	1.00	1.00	1.00	0.00
Street Supervisor	1.00	1.00	1.00	0.00
Electrician Supervisor	1.00	1.00	1.00	0.00
Electrician	0.00	0.00	1.00	0.00
Street Lighting Technician II	3.00	3.00	3.00	1.00
Street Lighting Technician I	3.00	3.00	3.00	0.00
<b>DIVISION TOTAL</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>	<b>1.00</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>WATER</b>				
Enterprise Fund				
Utilities Superintendent	1.00	1.00	1.00	0.00
Administrative Aide II	1.00	1.00	1.00	0.00
Administrative Aide I	3.00	3.00	3.00	0.00
Backflow Coordinator	1.00	1.00	1.00	0.00
Control Room Operator	4.00	4.00	4.00	0.00
Electrician Supervisor	1.00	1.00	1.00	0.00
Electrical Helper	2.00	2.00	2.00	0.00
Electronics/Instrument Supv	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	3.00	3.00	3.00	0.00
Mechanic III	1.00	1.00	1.00	0.00
Meter Services Supervisor	1.00	1.00	1.00	0.00
Municipal Service Worker II	9.00	9.00	9.00	0.00
Municipal Service Worker I	10.00	10.00	10.00	0.00
Pumping Mechanic	2.00	2.00	2.00	0.00
Storekeeper II	2.00	2.00	2.00	0.00
Storekeeper I	1.00	1.00	1.00	0.00
Warehouse Supervisor	1.00	1.00	1.00	0.00
Water Field Operations Supv	1.00	1.00	1.00	0.00
Water Meter Technician II	6.00	6.00	6.00	0.00
Water Meter Technician I	5.00	5.00	5.00	0.00
Water Pipefitter	11.00	11.00	11.00	0.00
Water Service Representative	2.00	2.00	2.00	0.00
Water Supervisor	3.00	3.00	3.00	0.00
<b>DIVISION TOTAL</b>	<b>72.00</b>	<b>72.00</b>	<b>72.00</b>	<b>0.00</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>SEWER</b>				
Enterprise Fund				
Assistant Pumping Mechanic	5.00	5.00	5.00	0.00
Administrative Aide II	1.00	1.00	1.00	0.00
Clerk	1.00	1.00	1.00	0.00
Control Room Operator	3.00	3.00	3.00	0.00
Diesel Generator Mechanic	1.00	1.00	1.00	0.00
Electrician	1.00	1.00	1.00	0.00
Heavy Equipment Operator II	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	1.00	1.00	1.00	0.00
Municipal Service Worker II	6.00	6.00	6.00	0.00
Municipal Service Worker I	7.00	7.00	7.00	0.00
Pumping Mechanic	4.00	4.00	4.00	0.00
Pumping Operations Supv	1.00	1.00	1.00	0.00
Sewer Field Operations Supv	1.00	1.00	1.00	0.00
Sewer Pipefitter	6.00	6.00	6.00	0.00
Sewer Supervisor	4.00	4.00	4.00	0.00
<b>DIVISION TOTAL</b>	<b>43.00</b>	<b>43.00</b>	<b>43.00</b>	<b>0.00</b>
<b>STORMWATER</b>				
Enterprise Fund				
Civil Engineer I	1.00	1.00	1.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Engineering Assistant I	4.00	4.00	4.00	0.00
Field Inspector	1.00	1.00	1.00	0.00
Field Operations Supervisor	1.00	1.00	1.00	0.00
Heavy Equipment Operator II	1.00	1.00	1.00	0.00
Heavy Equipment Operator I	1.00	1.00	1.00	0.00
Municipal Service Worker III	0.00	0.00	1.00	1.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>STORMWATER (Continued)</b>				
Municipal Service Worker II	2.00	2.00	3.00	1.00
Municipal Service Worker I	2.00	2.00	3.00	1.00
Sewer Pipefitter	2.00	2.00	2.00	0.00
Sewer Supervisor	2.00	2.00	2.00	0.00
Special Projects Coordinator	1.00	1.00	1.00	0.00
<b>DIVISION TOTAL</b>	<b>19.00</b>	<b>19.00</b>	<b>22.00</b>	<b>3.00</b>
<b>DEPARTMENT TOTAL</b>	<b>218.00</b>	<b>241.00</b>	<b>249.00</b>	<b>8.00</b>
<b>PROPERTY MANAGEMENT</b>				
<b>ADMINISTRATION</b>				
<b>Internal Service Fund</b>				
Property Mgmt Div Director	1.00	1.00	1.00	0.00
Property Mgmt Asst Director	1.00	1.00	1.00	0.00
Administrative Aide II	1.00	1.00	1.00	0.00
Administrative Aide I	2.00	2.00	2.00	0.00
Data Entry Clerk	1.00	1.00	1.00	0.00
Contract Coordinator	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
StoreKeeper I	1.00	1.00	1.00	0.00
<b>Subtotal - Division</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>OPERATIONS</b>				
Internal Service Fund				
Air Conditioning Supervisor	1.00	1.00	1.00	0.00
Air Conditioning Mechanic	3.00	3.00	3.00	0.00
Building Services Technician	2.00	3.00	3.00	0.00
Carpenter	10.00	10.00	10.00	0.00
Graffiti Removal Coordinator	1.00	1.00	1.00	0.00
Electrician Supervisor	1.00	1.00	1.00	0.00
Electrician	4.00	4.00	4.00	0.00
Maintenance Supervisor	1.00	1.00	1.00	0.00
Municipal Service Worker III	2.00	2.00	2.00	0.00
Mason	2.00	2.00	2.00	0.00
Paint Supervisor	1.00	1.00	1.00	0.00
Painter	5.00	5.00	5.00	0.00
Plumbing Supervisor	1.00	1.00	1.00	0.00
Plumber	3.00	3.00	3.00	0.00
Subtotal - Division	37.00	38.00	38.00	0.00
<b>CONSTRUCTION</b>				
Internal Service Fund				
Air Conditioning Mechanic	1.00	1.00	1.00	0.00
Carpenter	2.00	2.00	2.00	0.00
Construction Manager	1.00	1.00	1.00	0.00
Electrician	2.00	2.00	2.00	0.00
Municipal Service Worker	2.00	2.00	2.00	0.00
Painter	2.00	2.00	2.00	0.00
Planning Technician	1.00	1.00	1.00	0.00
Plumber	1.00	1.00	1.00	0.00
Subtotal - Division	12.00	12.00	12.00	0.00
Subtotal - Fund	58.00	59.00	59.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>SOUTH BEACH AREA</b>				
General Fund				
Service Supervisor	1.00	1.00	1.00	0.00
Electrician	2.00	2.00	2.00	0.00
Municipal Service Worker III	5.00	1.00	1.00	0.00
Municipal Service Worker II	6.00	2.00	1.00	(1.00)
Painter	2.00	2.00	2.00	0.00
Subtotal	16.00	8.00	7.00	(1.00)
<b>MID BEACH AREA</b>				
General Fund				
Municipal Service Worker II	3.00	3.00	2.00	(1.00)
Subtotal	3.00	3.00	2.00	(1.00)
<b>NORTH BEACH AREA</b>				
General Fund				
Municipal Service Worker II	3.00	3.00	2.00	(1.00)
Subtotal - Division	3.00	3.00	2.00	(1.00)
Subtotal - Fund	22.00	14.00	11.00	(3.00)
DIVISION TOTAL	80.00	73.00	70.00	(3.00)
DEPARTMENT TOTAL	351.00	372.00	385.00	13.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>CAPITAL IMPROVEMENT PROGRAM</b>				
General Fund				
Director	0.00	1.00	1.00	0.00
Assistant Director	0.00	1.00	1.00	0.00
Capital Projects Coordinator	5.00	3.00	3.00	0.00
Sr Capital Projects Coord	0.00	2.00	2.00	0.00
Capital Projects Administrator	0.00	1.00	1.00	0.00
Construction Manager	3.00	3.00	3.00	0.00
Community Information Mgr	1.00	1.00	1.00	0.00
Engineering Assistant III	1.00	1.00	1.00	0.00
Engineering Assistant I	2.00	2.00	2.00	0.00
Executive Office Associate I	1.00	1.00	1.00	0.00
Field Inspector	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Office Associate IV	2.00	2.00	2.00	0.00
Project Planner Designer	1.00	0.00	0.00	0.00
Capital Improv Admin-Finance	0.00	1.00	1.00	0.00
Senior Capital Project Planner	0.00	3.00	3.00	0.00
<b>DEPARTMENT TOTAL</b>	<b>18.00</b>	<b>24.00</b>	<b>24.00</b>	<b>0.00</b>



**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>PARKING</b>				
<b>ADMINISTRATION</b>				
<b>Enterprise Fund</b>				
Parking Director	1.00	1.00	1.00	0.00
Account Clerk II	0.00	1.00	1.00	0.00
Account Clerk I	4.00	4.00	4.00	0.00
Administrative Aide I	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	0.00	0.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Coin Room Money Handler	3.00	3.00	3.00	0.00
Financial Analyst III	1.00	1.00	1.00	0.00
Office Associate V	3.00	1.00	1.00	0.00
Office Associate IV	2.00	3.00	3.00	0.00
Parking Operations Manager	0.00	2.00	2.00	0.00
Security Supervisor	1.00	1.00	1.00	0.00
Subtotal - Division	18.00	19.00	19.00	0.00
<b>ON-STREET PARKING</b>				
<b>Enterprise Fund</b>				
Assistant Director	1.00	1.00	1.00	0.00
Administrative Aide II	2.00	2.00	2.00	0.00
Municipal Service Worker III	6.00	8.00	8.00	0.00
Municipal Service Worker II	3.00	3.00	3.00	0.00
Municipal Service Worker I	1.00	1.00	1.00	0.00
Office Associate IV	0.00	0.50	0.50	0.00
Office Associate III	1.00	0.00	0.00	0.00
Painter	1.00	1.00	1.00	0.00
Parking Enforcement Spec II	5.00	6.00	6.00	0.00
Parking Enforcement Spec I	37.00	36.00	36.00	0.00
Parking Meter Technician II	0.00	2.00	2.00	0.00
Parking Meter Technician I	0.00	10.00	10.00	0.00
Parking Operations Manager	2.00	3.00	3.00	0.00
Parking Operations Supervisor	1.00	0.00	0.00	0.00
Construction Manager	1.00	0.00	0.00	0.00
Subtotal - Division	61.00	73.50	73.50	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>OFF-STREET PARKING</b>				
<b>Enterprise Fund</b>				
Assistant Director	1.00	1.00	1.00	0.00
Capital Projects Coordinator	0.00	1.00	1.00	0.00
Office Associate IV	1.00	1.50	1.50	0.00
Municipal Service Worker III	2.00	2.00	2.00	0.00
Municipal Service Worker II	0.00	1.00	1.00	0.00
Painter	0.00	1.00	1.00	0.00
Parking Facilities Supervisor	5.00	5.00	5.00	0.00
Parking Operations Manager	1.00	1.00	1.00	0.00
Parking Operations Supv	1.00	1.00	1.00	0.00
Parking Meter Technician II	2.00	0.00	0.00	0.00
Parking Meter Technician I	10.00	0.00	0.00	0.00
Subtotal - Division	23.00	14.50	14.50	0.00
<b>DEPARTMENT TOTAL</b>	<b>102.00</b>	<b>107.00</b>	<b>107.00</b>	<b>0.00</b>

**FLEET MANAGEMENT**

<b>Internal Service Fund</b>				
Fleet Mgmt Division Director	1.00	1.00	1.00	0.00
Account Clerk II	1.00	1.00	1.00	0.00
Account Clerk I	1.00	1.00	1.00	0.00
Fleet Operations Supervisor	1.00	1.00	1.00	0.00
Fleet Analyst	1.00	1.00	1.00	0.00
Fleet Service Representative	4.00	4.00	4.00	0.00
Lead Mechanic	2.00	2.00	1.00	0.00
Mechanic III	6.00	7.00	7.00	(1.00)
Mechanic II	9.00	8.00	8.00	0.00
Municipal Service Worker III	1.00	1.00	2.00	0.00
Office Associate V	1.00	1.00	1.00	1.00
Subtotal - Fund	28.00	28.00	28.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>ELECTROWAVE</b>				
Special Revenue Fund				
Municipal Service Worker III	3.00	0.00	0.00	0.00
Mechanic IV	1.00	0.00	0.00	0.00
Mechanic III	3.00	0.00	0.00	0.00
Mechanic II	3.00	0.00	0.00	0.00
Subtotal - Fund	10.00	0.00	0.00	0.00
<b>DIVISION TOTAL</b>	<b>38.00</b>	<b>28.00</b>	<b>28.00</b>	<b>0.00</b>

<b>POLICE</b>				
<b>OFFICE OF THE CHIEF</b>				
General Fund				
Chief of Police	1.00	1.00	1.00	0.00
Assistant Chief of Police	1.00	2.00	2.00	0.00
Major	0.00	1.00	1.00	0.00
Captain	1.00	2.00	2.00	0.00
Lieutenant	0.00	1.00	1.00	0.00
Sergeant	4.00	4.00	4.00	0.00
Police Officer	3.00	3.00	3.00	0.00
Subtotal Division - Sworn	10.00	14.00	14.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Account Clerk III	1.00	1.00	1.00	0.00
Account Clerk I	1.00	1.00	1.00	0.00
Police Financial Assistant	1.00	1.00	1.00	0.00
Administrative Aide II	0.00	2.00	2.00	0.00
Administrative Aide I	2.00	0.00	0.00	0.00
Clerk Typist	1.00	1.00	1.00	0.00
Subtotal Division - Civilian	7.00	7.00	7.00	0.00
<b>DIVISION TOTAL</b>	<b>17.00</b>	<b>21.00</b>	<b>21.00</b>	<b>0.00</b>

**DEPARTMENTAL POSITION DETAILS**

		AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>PATROL</b>					
<b>General Fund</b>					
Major	1.00	1.00		1.00	0.00
Captain	4.00	3.00		3.00	0.00
Lieutenant	13.00	11.00		11.00	0.00
Sergeant	32.00	33.00		33.00	0.00
Police Officer	214.00	212.00		209.00	(3.00)
Subtotal - Fund		264.00		257.00	(3.00)
Subtotal Division - Sworn		264.00		257.00	(3.00)
<b>Other Grant Funds</b>					
Clerk Typist	1.00	2.00		2.00	0.00
Administrative Aide I	2.00	1.00		2.00	1.00
Detention Officer	3.00	3.00		3.00	0.00
Office Associate III	1.00	1.00		1.00	0.00
School Guard (PT)	0.00 + 0.00 PT	0.00 + 14.00 PT		0.00 + 14.00 PT	0.00 + 0.00 PT
Public Safety Specialist	9.00	13.00		13.00	0.00
Subtotal - Fund		16.00 + 0.00 PT	20.00 + 14.00 PT	21.00 + 14.00 PT	1.00 + 0.00 PT
<b>Other Grant Funds</b>					
Public Sf Spec-COPS More 98	10.00	10.00		10.00	0.00
Subtotal - Fund		10.00		10.00	0.00
Subtotal Division - Civilian		26.00 + 0.00 PT	30.00 + 14.00 PT	31.00 + 14.00 PT	1.00 + 0.00 PT
<b>DIVISION TOTAL</b>		290.00 + 0.00 PT	290.00 + 14.00 PT	288.00 + 14.00 PT	(2.00) + 0.00 PT
<b>SUPPORT SERVICES</b>					
<b>General Fund</b>					
Major	1.00	1.00		1.00	0.00
Captain	1.00	2.00		2.00	0.00
Lieutenant	1.00	1.00		1.00	0.00
Sergeant	6.00	5.00		5.00	0.00
Police Officer	7.00	7.00		4.00	(3.00)
Subtotal Division - Sworn		16.00		13.00	(3.00)

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
Account Clerk I	1.00	1.00	1.00	0.00
Administrative Aide II	2.00	2.00	2.00	0.00
Administrative Aide I	1.00	2.00	2.00	0.00
Clerk Typist	2.00	1.00	1.00	0.00
Data Entry Clerk	2.00	2.00	2.00	0.00
Firearms Specialist	1.00	1.00	1.00	0.00
Municipal Service Worker III	2.00	2.00	2.00	0.00
Office Associate V	1.00	1.00	1.00	0.00
Office Associate III	0.00	1.00	1.00	0.00
Police Commander	1.00	1.00	0.00	(1.00)
Police Fleet Specialist	1.00	1.00	1.00	0.00
Property & Evidence Tech II	1.00	1.00	1.00	0.00
Property & Evidence Tech I	11.00	11.00	11.00	0.00
Subtotal Division - Civilian	26.00	27.00	26.00	(1.00)
<b>Other Grant Funds</b>				
Off Associate III - LEBG 00	1.00	0.00	0.00	0.00
Subtotal - Fund	1.00	0.00	0.00	0.00
Subtotal Division - Civilian	27.00	27.00	26.00	(1.00)
DIVISION TOTAL	43.00	43.00	39.00	(4.00)
<b>CRIMINAL INVESTIGATIONS</b>				
General Fund				
Major	1.00	1.00	1.00	0.00
Captain	2.00	2.00	2.00	0.00
Lieutenant	3.00	4.00	4.00	0.00
Sergeant	14.00	14.00	14.00	0.00
Police Officer	65.00	64.00	64.00	0.00
Subtotal Division - Sworn	85.00	85.00	85.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>General Fund</b>				
Administrative Aide II	2.00	2.00	2.00	0.00
Administrative Aide I	1.00	2.00	2.00	0.00
Clerk Typist	1.00	0.00	0.00	0.00
Crime Scene Supervisor	1.00	1.00	1.00	0.00
Crime Scene Tech II	2.00	2.00	2.00	0.00
Crime Scene Tech I	8.00	8.00	8.00	0.00
Victims' Advocate	1.00	1.00	1.00	0.00
Crime Analyst	1.00	1.00	1.00	0.00
Police Photographer	1.00	1.00	1.00	0.00
Public Safety Specialist	1.00	1.00	1.00	0.00
School Guard (PT)	0.00 + 14.00 PT	0.00	0.00	0.00
Subtotal - Fund	19.00 + 14.00 PT	19.00	19.00	0.00
<b>Other Grant Funds</b>				
Victims' Advocate - VOCA	1.00	1.00	1.00	0.00
Off Associate V - HIDTA (Fincrest)	1.00	0.00	0.00	0.00
Subtotal - Fund	2.00	1.00	1.00	0.00
Subtotal Division - Civilian	21.00	20.00	20.00	0.00
DIVISION TOTAL	106.00 + 14.00 PT	105.00	105.00	0.00
<b>TECHNICAL SERVICES</b>				
<b>General Fund</b>				
Major	1.00	1.00	1.00	0.00
Captain	2.00	2.00	2.00	0.00
Sergeant	1.00	1.00	1.00	0.00
Police Officer	2.00	2.00	2.00	0.00
Subtotal Division - Sworn	6.00	6.00	6.00	0.00

**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
Administrative Aide I	1.00	0.00	0.00	0.00
Administrative Aide II	1.00	2.00	2.00	0.00
Clerk Typist	2.00	2.00	2.00	0.00
Communications Operator	16.00	16.00	16.00	0.00
Communications Supervisor	6.00	6.00	6.00	0.00
Communications Manager	3.00	3.00	2.00	(1.00)
Complaint Operator II	11.00	11.00	11.00	0.00
Data Entry Clerk	6.00	6.00	6.00	0.00
Dispatcher	24.00	24.00	24.00	0.00
911 Records Custodian	1.00	1.00	1.00	0.00
Information Tech Specialist III	1.00	1.00	1.00	0.00
Information Tech Specialist II	0.00	0.00	1.00	1.00
Office Associate V	2.00	1.00	1.00	0.00
Police Commander	0.00	1.00	1.00	0.00
Police Plans & Policies Manager	1.00	0.00	0.00	0.00
Police Records Manager	1.00	1.00	1.00	0.00
Police Records Supervisor	1.00	1.00	1.00	0.00
Records Technician	4.00	4.00	4.00	0.00
Subtotal - Fund	81.00	80.00	80.00	0.00
<b>Other Grant Funds</b>				
Info Tech Specialist II-LEBG 00	1.00	1.00	0.00	(1.00)
Info Tech Specialist II - LETF	0.00	0.00	1.00	1.00
Subtotal - Fund	1.00	1.00	1.00	0.00
Subtotal Division - Civilian	82.00	81.00	81.00	0.00
<b>DIVISION TOTAL</b>	88.00	87.00	87.00	0.00
<b>DEPARTMENT TOTAL</b>	544.00 + 14.00 PT	546.00 + 14.00 PT	540.00 + 14.00 PT	(6.00) + 0.00 PT

**DEPARTMENTAL POSITION DETAILS**

**ADOPTED  
FY 02/03**

**ADOPTED  
FY 02/03**

**AMENDED  
FY 01/02**

**AMENDED  
FY 00/01**

**FIRE**

<b>SUPPRESSION</b>					
<b>General Fund</b>					
Fire Chief	1.00	1.00	1.00	1.00	0.00
Assistant Fire Chief	1.00	2.00	2.00	2.00	0.00
Fire Division Chief	4.00	3.00	3.00	3.00	0.00
Fire Captain	6.00	6.00	6.00	6.00	0.00
Fire Lieutenant	15.00	15.00	15.00	15.00	0.00
Firefighter II	24.00	24.00	24.00	24.00	0.00
Firefighter I	57.00	57.00	62.00	62.00	5.00
Subtotal Division - Sworn	108.00	108.00	113.00	113.00	5.00
Administrative Secretary	1.00	1.00	1.00	1.00	0.00
Office Associate V	1.00	1.00	1.00	1.00	0.00
Subtotal Division - Civilian	2.00	2.00	2.00	2.00	0.00
<b>DIVISION TOTAL</b>	<b>110.00</b>	<b>110.00</b>	<b>115.00</b>	<b>115.00</b>	<b>5.00</b>
<b>RESCUE</b>					
<b>General Fund</b>					
Fire Division Chief	1.00	1.00	1.00	1.00	0.00
Fire Captain	1.00	1.00	1.00	1.00	0.00
Fire Lieutenant	3.00	3.00	3.00	3.00	0.00
Firefighter II	21.00	21.00	21.00	21.00	0.00
Firefighter I	47.00	47.00	47.00	47.00	0.00
Subtotal Division - Sworn	73.00	73.00	73.00	73.00	0.00
Clerk Typist	1.00	1.00	1.00	1.00	0.00
EMS Training Coordinator	1.00	1.00	1.00	1.00	0.00
Subtotal Division - Civilian	2.00	2.00	2.00	2.00	0.00
<b>DIVISION TOTAL</b>	<b>75.00</b>	<b>75.00</b>	<b>75.00</b>	<b>75.00</b>	<b>0.00</b>



**DEPARTMENTAL POSITION DETAILS**

	AMENDED FY 00/01	AMENDED FY 01/02	ADOPTED FY 02/03	Adopt 03 - Adopt 02 Variance
<b>PREVENTION</b>				
General Fund				
Fire Division Chief	1.00	1.00	1.00	0.00
Fire Captain	1.00	1.00	1.00	0.00
Firefighter II	1.00	1.00	1.00	0.00
Firefighter I	9.00	9.00	9.00	0.00
Subtotal Division - Sworn	12.00	12.00	12.00	0.00
Administrative Aide I	1.00	1.00	1.00	0.00
Administrative Aide II	1.00	1.00	1.00	0.00
Clerk Typist	2.00	2.00	2.00	0.00
Fire Protection Analyst	5.00	5.00	5.00	0.00
Subtotal Division - Civilian	9.00	9.00	9.00	0.00
DIVISION TOTAL	21.00	21.00	21.00	0.00
<b>SUPPORT SERVICES</b>				
General Fund				
Fire Division Chief	1.00	1.00	1.00	0.00
Fire Captain	1.00	1.00	1.00	0.00
Firefighter II	1.00	1.00	1.00	0.00
Firefighter I	5.00	5.00	4.00	(1.00)
Subtotal Division - Sworn	8.00	8.00	7.00	(1.00)
Administrative Aide I	0.00	0.00	1.00	1.00
Clerk Typist	1.00	1.00	0.00	(1.00)
Fire Equipment Mechanic	3.00	3.00	3.00	0.00
Shop Mechanic	0.00	0.00	1.00	1.00
Subtotal Division - Civilian	4.00	4.00	5.00	1.00
DIVISION TOTAL	12.00	12.00	12.00	0.00
DEPARTMENT TOTAL	218.00	218.00	223.00	5.00
<b>CITYWIDE TOTAL</b>	<b>1,870.00 + 161.00 PT</b>	<b>1,908.00 + 169.00 PT</b>	<b>1,929.00 + 177.00 PT</b>	<b>21.00 + 8.00 PT</b>

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## **CITY OF MIAMI BEACH**

### **Facts about the City of Miami Beach:**

<b>Population:</b>	87,933 (Census 2000)
<b>Area:</b>	7.1 square miles of land plus ten miles of water
<b>Total Water Frontage:</b>	63.26 miles
<b>Weather:</b>	Average annual temperature of 75.3 degrees Fahrenheit
<b>Surf Temperature:</b>	The average temperature of the Atlantic Ocean off Miami Beach's coast is approximately 74 degrees Fahrenheit
<b>City Limits:</b>	Government Cut at the southern tip to 87th Terrace at the northernmost boundary and Biscayne Bay to the Atlantic Ocean
<b>City Hall:</b>	1700 Convention Center Drive Miami Beach, Florida 33139 305-604-CITY (2489) or 305-673-7000 <a href="http://www.ci.miami-beach.fl.us">www.ci.miami-beach.fl.us</a>

### **City Government Overview:**

Miami Beach operates on a "Commission/City Manager" form of government. The Commission consists of the Mayor and six Commissioners who serve as the policy-making body of the City. Authority is vested in the Commission to enact ordinances, hold public hearings, approve contracts, establish the City's budget and tax assessments, and authorize construction of all public improvements. The Mayor and Commission are elected on a citywide, nonpartisan basis. Elections are held in odd-numbered years with the Mayor elected to serve two-year terms with a limit of three consecutive terms. Commissioners are elected to serve four-year terms with a limit of two consecutive terms. Commission terms are staggered so that not all Commissioners are up for re-election at the same time. On a rotating basis, the Commission selects one of its members to serve as Vice Mayor for a three-month term. The Mayor, who is the presiding officer at Commission meetings, may vote on all matters that come before the City Commission, but has no power of veto. The Commission appoints the City

Manager and City Attorney. All other department heads are appointed by the City Manager with the consent of the City Commission.

The City Manager is vested with the responsibility to ensure that policies, directives, resolutions, and ordinances adopted by the City Commission are enforced and implemented. As the Chief Executive Officer, the Manager is responsible for providing executive level leadership, vision and guidance to the organization, providing recommendations to the City Commission and implementing policy directives in an efficient and effective manner. In addition, the Manager is responsible for the daily operations of the City, preparing and administering the budget, planning the development of the City, supervising City employees, interacting with citizen groups and other units of government, and is otherwise responsible for the health, safety, and welfare of the residents of and visitors to the City of Miami Beach.

## HISTORY OF MIAMI BEACH

Miami Beach is a city with an exciting past and equally enticing future. Beginning in 1879, Henry B. Lum arrived with his son Charles at the shores of what would later be known as the City of Miami Beach. The two were quite impressed by the fact that coconut palms were growing at water's edge. The Lums had visions of a great coconut plantation on the shores.

When Lum returned to South Florida in 1881, he and a group of investors, including John S. Collins, purchased large tracts of land from the federal government from between \$0.75 and \$1.25 an acre. Unfortunately, the Beach did not prove to be an ideal locale for growing the palms commercially and their plans were dashed.

Collins visited Miami in 1896 to check on his plantation investment. After a partnership disintegrated in 1907, Collins became the sole owner of a five-mile strip of land between the Atlantic Ocean and Biscayne Bay (from approximately fourteenth to sixty-seventh streets). He decided to try his hand at growing avocados, bananas and mangoes as well as a host of vegetables.

Collins' family members, including son-in-law Thomas Pancoast, traveled to Miami Beach in 1911 to see what the patriarch was up to. At the time they arrived The Biscayne Navigation Company was in full operation, running ferry boats from the mainland so that people could take advantage of the sun and surf. Bathing "casinos" were beginning to appear at the ocean's side.

The Collins family set up the Miami Beach Improvement Company, which was charged with making two major capital improvements: the first, a canal to be dredged through the mangroves from the Collins' farm to Biscayne Bay; the second, and loftier goal, a bridge to the mainland. Both projects were underway by 1912.

Coincidentally, Carl Graham Fisher was vacationing with his wife, Jane, across the Bay at about the same time. Collins acquired \$50,000 in much-needed capital from Fisher to finish the bridge, predecessor of today's Venetian Causeway, which was built in 1926. Collins had sweetened the deal by deeding 200 acres of land to Fisher. He was also granted loans from the Lummus brothers (J.N and J.E.).

With this vital transportation link in place, Fisher began clearing the swampland and promoting Miami Beach as a tropical resort. With his financial backing and foresight, a great land sale began in Miami Beach.

Fisher wasn't content with the existing land, however. In 1913, he put John Levi in charge of dredging up Biscayne Bay and creating new islands to develop with his newest company, Alton Beach Realty.

Fisher and friend Jim Allison had made their first fortune with Prest-O-Lite, one of the first successful automobile headlights manufactured. The flamboyant Fisher is credited with bringing Miami Beach its first bathing beauties, an idea he capitalized on to focus attention on the oceanside village. He built golf courses and polo fields, tennis courts and grandstands to watch speedboat racing.

Fisher teamed up with public relations man Steve Hannegan to stage a host of daring publicity stunts over the years. Through their joint efforts, Miami Beach was on its way to becoming a household name.

The Lummus brothers had acquired most of the land in what is now the South Pointe area of the city, calling it Ocean Beach. They built the first sidewalks, paved streets and a roadway named Atlantic Boulevard, which later became one of the most famous streets in the world - Collins Avenue.

On March 26, 1915, Alton Beach Realty, Ocean Beach Realty and the Miami Beach Improvement Company incorporated their respective territories into a new town called Miami Beach. J.N. Lummus was elected as the community's first mayor.

The great land boom of the early 20s was still in progress in 1926 when South Florida was rocked by one of its worst hurricanes. More than 100 lives were lost in South Florida during that storm, along with millions of dollars in property damage. But the pioneers persevered and began to rebuild their city and their lives. Though it only took a few months to construct new homes and hotels, it took years for Miami Beach to recover economically.

The city ultimately evolved as a major convention destination and, when daily trans-Atlantic airline service was inaugurated, became an international resort as well. The advent of air conditioning changed the city's status from that of a winter-only retreat, shuttered during the summer months, to a year-round tropical resort.

Population figures tell Miami Beach's history as dramatically as any other. When incorporated in 1915 there were just over 100 people residing in Miami Beach. The first census in 1920, listed 644 residents. By 1940, the population expanded to 28,012. As of the 2000 census there were 87,933 people residing year-round in this oceanfront community.

**OFFICE OF MANAGEMENT AND BUDGET (OMB) WORK PLAN  
FY 2002/03 BUDGET DEVELOPMENT PROCESS**

DATE	ACTIVITY
October 30 <sup>th</sup>	Budget planning workshop and distribution of budget development packets to departments.
Month of November/December	Departmental Board/Committee Liaisons schedule FY 2002/03 Proposed Budget for discussion at meeting to solicit priorities.
Week of November 5 <sup>th</sup>	Department Directors confer with Assistant City Managers during budget development for approvals; ensure input received from Boards/Committees is addressed in their budget submission due on <b>DECEMBER 27</b> .
December 27 <sup>th</sup>	Last day to submit budget proposals for FY 2002/03 to the Office of Management and Budget (OMB) with Assistant City Manager's approval.
Jan 14 <sup>th</sup> – Feb 22 <sup>nd</sup>	Departmental reviews with OMB and Chief Financial Officer (CFO); recommends funding level.
Mar 4 <sup>th</sup> – April 30 <sup>th</sup>	City Manager schedules reviews with Department Directors, OMB, and CFO to review budget submissions.
Week of May 13 <sup>th</sup>	OMB advises Department Directors of proposed funding levels.
May	City Commission Briefings; obtain input on preliminary General Fund Budget.
June	Budget Advisory Committee (BAC) hosts Public Forum; invite boards/committees, community groups; review preliminary funding levels.
June	City Commission Workshop; obtain input on preliminary funding levels.
July 1 <sup>st</sup>	City receives "2002 Certification of Taxable Value," FORM DR-420 from the County Property Appraiser. City Manager sets final adjustments to Proposed Budget document.
Week of July 15 <sup>th</sup>	Proposed Budget to Print Shop.
Week of July 22 <sup>nd</sup>	Proposed Budget forwarded to the Mayor and Members of the City Commission.
July 31 <sup>st</sup>	City Commission meets to set tentative property millage rates.
August 2 <sup>nd</sup>	Proposed property millage, FORM DR-420, sent to County Property Appraiser and Tax collector by 5:00 p.m.
BY OR BEFORE August 24 <sup>th</sup>	County Property Appraiser's Office mails notice of proposed property tax rates to property owners.
Month of September	First and second public hearings; tentative and final millage rates and operating budgets adopted.
WITHIN 15 DAYS OF FIRST PUBLIC HEARING	Advertise tentative budget and millage, and date for second public hearing in <u>Neighbors/Herald</u> .
WITHIN 3 DAYS FOLLOWING ADVERTISEMENT	Second public hearing held to adopt final millage and budget.
WITHIN 3 DAYS FOLLOWING SECOND PUBLIC HEARING	Final adopted millage delivered to County Property Appraiser and Tax Collector by 5:00 p.m.
WITHIN 30 DAYS FOLLOWING SECOND PUBLIC HEARING	City submits "Certificate of Compliance," FORM DR-487 to Florida Department of Revenue in Tallahassee.

## Budget Development and Adoption

**POLICY:** The Office of Management & Budget (OMB) is responsible for ensuring the financial stability and integrity of the organization by maintaining a balanced budget. This is accomplished by the development, presentation, and adoption of the organization's annual operating budget in accordance with the requirements of Florida State Statutes 200.065, commonly referred to as **TRIM**, (*TRUTH IN MILLAGE*).

### PROCEDURES:

#### BUDGET DEVELOPMENT

1. In October, OMB prepares the annual budget calendar which covers the period October-September and outlines the steps to be followed throughout the budget development and adoption processes. It lists milestones and critical due dates for all processes and conforms to prescribed deadlines set forth in the State of Florida TRIM Legislation (F. S. S. 200).
2. Concurrent to preparation of the annual budget calendar, OMB begins to formulate tentative revenue and expenditure limits which translate into preliminary budget limits for each department. These limits are based on sound revenue assumptions and funding necessary to continue the current service level
3. The OMB schedules the citywide budget workshop, held in October, and notifies the department director of the date, time, and location of the workshop via an inter-office E-MAIL. Each department director is responsible for advising the OMB of the number of attendees at the session, such that ample manuals and supporting material will be available. During the workshop, each department director is given a budget development packet which includes a budget instruction manual, a computer disk upon which to prepare its departmental budget request, and preliminary OMB Expenditure Limits for salaries, benefits, and internal services for the upcoming fiscal year.



4. Concurrent with this internal process, is an external process. City boards/committees composed of citizens and City staff usually meet at least once monthly. Their input is solicited to obtain perceived needs and priorities for service levels within the committees' purview such that these areas of concern and interest may subsequently be included in the proposed citywide budget if deemed appropriate by the Administration and funding can be identified.
5. Each department director after attending the budget workshop, returns to his department and prepares their budget request for the ensuing fiscal year during the month of December. Prior to submittal of the department's budget request to OMB, the department director must meet with his respective Assistant City Manager to obtain their approval in advance of completion. Upon completion, the request is then submitted to the OMB on or before December 27th.
6. Upon receipt, the analyst assigned to the respective department will review the budget submission for accuracy and completeness, in accordance with the tenets of the budget instruction manual. The analyst then begins to evaluate the request. Each expenditure category (salary/fringe benefits, operations, and capital items) is reviewed for accuracy and justification. The supporting narrative, organizational chart, and position authorizations are also reviewed for grammar and content. OMB, summarizes the department's request in a spreadsheet which is attached to the department's line-item request, and binds all materials in a notebook for subsequent review with the Chief Financial Officer (CFO) and the City Manager.
7. After OMB completes the review of all departmental budget requests, the next step is an informal review of the submission before the CFO with the appropriate Assistant City Manager and the department director during the months of January and February. The purpose of this informal presentation is to ensure the accuracy and completeness of the request before proceeding to the next step; a formal review before the City Manager.
8. After OMB completes the informal review of all departmental budget requests with the CFO, a formal review of the submission is conducted before the City Manager, the appropriate Assistant City Manager and department directors during the months of March and April. The purpose of this presentation is to provide the City Manager

with the specifics of the department's budget request, so that when funding priorities are determined, the City Manager will have direct knowledge of the request to either maintain or increase the current service level.

9. After each department director has presented its budget to the City Manager, the CFO and OMB in early May make a funding recommendation based upon directives received by the City Manager resulting from the departmental meetings.
10. During late May, the Administration holds City Commission briefings to advise them of the status of the budget process and preliminary funding levels.
11. The Budget Advisory Committee (BAC) holds a meeting in mid June to obtain citizen input on preliminary funding levels recommended by the Administration for the upcoming fiscal year. This public meeting is advertised in the newspaper, held in Commission chambers after 6:00 P.M. and televised on the local community access channel by the Office of the City Clerk. Input obtained at this meeting is included in the proposed citywide budget, if deemed appropriate by the Administration and funding can be identified.
12. A workshop of the full City Commission is held in late June to obtain reaction to preliminary funding levels recommended by the Administration for the upcoming fiscal year. This public meeting is advertised in the newspaper, held in Commission chambers, televised on the local community access channel by the Office of the City Clerk, and hosted by the Administration. Based on directives received at the workshop, the Administration then makes funding adjustments to preliminary funding levels announced during the workshop.
13. On July 1st, OMB receives the annual Certification of Taxable Value from the Miami-Dade County Property Appraiser which states the assessed value of real and personal property within Miami Beach. Since property taxes are the largest revenue stream to the City, this information provides the basis for final adjustments to the operating budget.

14. Based on this certification, Commission policies, Administration directives, public input, departmental requests, the CFO and OMB finalize a fiscally sound financial plan to support current or enhanced service levels. This plan is then translated into a proposed annual operating budget document which is released to the Commission, Administration, department directors, and the general public in late July.
15. At the second Commission meeting in July, the CFO and OMB prepare an agenda item for submission to the Commission which provides an overview of the Proposed Budget document, seeks to set tentative operating and debt service millage rates for both the principal taxing authority and its dependent taxing district (Normandy Shores), and sets the date, time, and location of the first of two public hearings during September to consider operating and debt service millages and budgets.
16. Based upon Commission action taken at the second meeting in July, the OMB transmits within three days, on a Department of Revenue Form, Number DR-420, the tentative operating and debt service millage rates, to both the Miami-Dade County Property Appraiser and Tax Collector, pursuant to TRIM legislation.

#### BUDGET ADOPTION

17. During the month of September, the CFO and OMB prepare agenda items for Commission action for the first and second public budget hearings. At the first hearing, the Commission adopts tentative operating and debt service millage rates and budgets for both the principal taxing authority and its dependent taxing district (Normandy Shores), and sets the date, time, and location for its second public budget hearing.
18. Advertisement for the second public budget hearing is prepared by the OMB in accordance with the TRIM Legislation. The notice contains the tentatively adopted millage rates and budgets from the first public hearing, a notice of tax increase, if applicable, and the date, time, and location for the second public budget hearing. The ad must be placed in a newspaper of general circulation within 15 days of adopting the tentative millage and budget, and 2 to 5 days prior to

the public budget hearing. The hearing must be scheduled after 5:00 P.M. on any weekday.

19. The agenda item for the second public budget hearing is prepared by the CFO and OMB and serves as the final public hearing required to adopt final millage rates and budgets for both the principal taxing authority and its dependent taxing district (Normandy Shores).
20. Based on Commission action taken at the second meeting in September, the OMB transmits within three days, certified Resolutions on the final millages and budgets, to both the Miami-Dade County Property Appraiser and Tax Collector. Within 30 days, OMB submits "Certificate of Compliance", on Department of Revenue Form Number DR-487, to the Florida Department of Revenue in Tallahassee, pursuant to TRIM Legislation.
21. The OMB ensures that an Adopted Citywide Budget is printed and released to the Commission, Administration, department directors, and the general public by the end of December.

## **Budget Amendment Authorization**

The budget is adopted at the fund and department level. Once the budget has been approved, any transfers between fund or department must be approved by the City Commission. During the course of the fiscal year, the budget may have to be amended to cover unexpected deviations in estimated revenues or expenses. Since State of Florida statutes mandate that the budgets be balanced, the City Manager must present to the Commission the necessity for the amendment as well as the source for the needed funds.

In accordance with Item 12 in the Citizen Bill of Rights contained in the City Charter, Resolution No. 94-21258, and Letter to the Commission (LTC) 162-1994, quarterly reports on the fiscal condition of the City are presented to the City Commission. This analysis compares budget to actual variances and projects year-end revenues and expenditures for General, Enterprise, and Internal Service Funds. Recommendation for remedial actions to correct weaknesses, and amendments to the budget, if necessary are provided by the Administration.

## **General Fund Reserve for Contingencies (11% Emergency Reserve)**

On June 5, 1996, the City Commission adopted Resolution No. 96-22014 which appropriated \$10 million into a reserve for contingencies in the General Fund. This resolution called for this reserve to remain at 11% of the General Fund Operating Budget of the ensuing year. The current reserve for contingencies is \$17,414,131.

## **Cash Management Policy**

Excess cash during the year is invested in cash deposits, money market funds, U.S. Treasury obligations, U.S. government agencies, commercial paper, corporate bonds, and repurchase agreements. The investment policy of the City is to minimize credit and market risks while maintaining a competitive yield on its portfolio. Accordingly, deposits were either covered by federal depository insurance or a collateral pool held by the State Treasurer for the benefit of all public deposits in Florida, or by collateral held by third parties in trust in the name of the City. All cash and investments of the City currently meets the criteria for Risk Category #1 as defined by the Governmental Accounting Standards Board.

## **ACCOUNTING BASIS**

The accounts of the governmental fund types (General, Special Revenue, and Debt Service Funds) have been prepared on the modified accrual basis of accounting. Modifications of the accrual basis of accounting are as follows:

- (1) Revenues susceptible to accrual, and material revenues that are not received at their normal time are recorded on the accrual basis, while other revenues are recorded when received in cash.
- (2) Expenditures are recorded on an accrual basis with these exceptions: prepaid expense items are recognized as expenditures at the time of purchase and interest on long-term debt is recognized as expenditures at maturity date.
- (3) Encumbrances are recorded as reservations of fund balance until they are actually expended or accrued as a liability in the fund.

The accounts of the Proprietary Funds (Enterprise and Internal Service) have been prepared on the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned; expenses are recognized in the period in which they are incurred. Water, Sewer, Sanitation and Stormwater utility service revenues are recognized as billed.

## **BUDGETARY BASIS**

Annual budgets are adopted for the General Fund, General Obligation Debt Service Fund, Enterprise Fund and Internal Service Funds. All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) (i.e., the governmental funds use the modified accrual basis of accounting while the proprietary funds use the full accrual basis). Exceptions to GAAP are as follows: (a) Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis; and (b) Capital outlay within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

The appropriated budget is prepared by fund and department. Pursuant to State of Florida Statutes, the budget must be balanced. The government's department directors may make transfers of appropriations within a department line item subject to OMB approval. Transfers of appropriations between departments require the approval of the City Commission. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level. Appropriations lapse at year-end except appropriations for Grant funds and Capital Improvement Project Funds which are carried forward until such time as the project is completed.

## **FUND DEFINITIONS**

<b>GENERAL</b>	To account for all financial resources except those required to be accounted for in another fund. Usually applies to funds used for normal operating purposes.
<b>SPECIAL REVENUE</b>	To account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditures for specified purposes.
<b>CAPITAL PROJECTS</b>	To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds). Usually funded through the sale of bonds.
<b>DEBT SERVICE</b>	To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. City funds are: General Obligation and Excise Tax Debt Service.
<b>ENTERPRISE</b>	To account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis, are financed or recovered primarily through user charges. City funds are: Convention Center, Parking, Sanitation, Water, Sewer and Storm Water.
<b>INTERNAL SERVICE</b>	To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, on a cost reimbursement basis. City operations included in this category are: Central Services, Information Technology, Fleet Management, Property Management, and Self-Insurance.
<b>TRUST AND AGENCY</b>	To account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or other governmental units and/or other funds. These include (a) Expendable Trust Funds, (b) Non-expendable Trust Funds, (c) Pension Trust Funds, and (d) Agency Funds.



## **GLOSSARY OF KEY TERMS**

### **ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

### **AD VALOREM TAXES** (a/k/a/ Property Tax)

Taxes paid on the fair market value of land, buildings, and business inventory and equipment. Used to fund general operations and debt service. Also see "*Millage Rate*".

### **APPROPRIATION**

Money allocated by the City Commission for a specific purpose.

### **ASSESSED VALUATION**

The just or fair market value of land, buildings, and business inventory and equipment as determined on an annual basis by the Property Appraiser in accordance with State law.

### **BOND FUNDS**

Proceeds from the sale of bonds for use in construction of capital facilities. (Sometimes referred to as "*Capital Projects Funds*"). May be General Obligation or Revenue Bonds.

### **BUDGET**

A balanced fiscal plan of programs, services, and construction projects funded within available revenues, bounded within a specific period of time, usually twelve months. A balanced budget is a fiscal plan in which revenues equal expenditures.

### **DEBT SERVICE**

Scheduled payment of principal and interest on outstanding bonds.

### **FISCAL YEAR**

The fiscal year for the City of Miami Beach begins on October 1st and ends on September 30th.

### **FUND**

A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles.

### **FUND BALANCE**

The equity or net worth of a general or trust fund resulting from the residual or excess earnings over expenditures from the operations of the agency. These funds, similar to retained earnings of proprietary funds, may be appropriated directly to operating expenditures in order to support the fund.

### **GOAL**

The primary purpose for which a unit of government exists. A goal reflects an ideal condition or mission statement and is always stated in general terms. Specific objectives further the attainment of a goal.

**LOCAL GOVERNMENT  
1/2 CENT SALES TAX**

The value of 1/2 cent of the State sales tax, which is returned to the county of collection and shared by the county and its constituent cities on the basis of population.

**LOCAL OPTION  
GAS TAX**

A tax levy of up to six cents on each gallon of motor and special fuels sold, which may be imposed by Dade County in accordance with State law, and which is shared with the cities in the County, including Miami Beach.

**MILLAGE RATE**

One mill equals \$1.00 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value, establishing a reserve for early payment, delinquencies and equalization.

The millage value has been discounted for FY 2002/03 at 96.5%, as permitted by State law.

**MODIFIED ACCRUAL  
BASIS OF ACCOUNTING**

Mixture of cash and accrual basis. Revenues are recorded when both measurable and available. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

**OBJECTIVES**

Measurable and specific accomplishments that work towards fulfilling a goal or area of responsibility. Objectives are usually expressed as quantified service levels to be provided to the public during a specific time period.

**OPERATING BUDGET**

A balanced fiscal plan for providing governmental programs and services for a single fiscal year.

**OPERATING  
EXPENDITURES**

All costs associated with the general operation of a given department. These costs include Professional Services, Electricity, Repair/Maintenance Supplies, Office Supplies, Local Mileage, etc.

**PERSONNEL SERVICES**

All costs associated with salaries, fringes, and other related employee benefits.

**PRIOR YEAR  
ENCUMBRANCES**

Outstanding obligations to purchase goods and/or services which existed at fiscal year end, reserved in fund balance or retained earnings of all applicable funds, and reappropriated at the beginning of the consecutive fiscal year.

**PRIVATIZATION**

Contracting with a private sector entity to deliver services usually provided by the public sector. This transfer of responsibilities usually results in savings to the public sector agency.

**PROPERTY TAXES**

Taxes paid on the assessed or "just" value of land, buildings, business inventory or equipment.

**RETAINED EARNINGS**

The accumulated income earned less than the costs incurred during operations and transfers out resulting in the net worth of the fund. Retained Earnings, like Fund Balance, may be appropriated to support the operations of the fund.

**REVENUE**

Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

**ROLLED-BACK  
MILLAGE RATE**

That millage rate which will provide the same property tax levy as was levied during the previous fiscal year, exclusive of levies on new construction, additions to structures, deletions and property added due to geographic boundary changes.

**STATE REVENUE  
SHARING**

Funds distributed by formula to local governments with few or no limits on the purposes for which funds may be used

**RESOLUTION NO. 2002-25002**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE FISCAL YEAR 2002/03 AD VALOREM MILLAGE RATE OF 7.299 MILLS FOR GENERAL OPERATING PURPOSES, WHICH EXCEEDS THE "ROLLED-BACK" RATE OF 6.598 MILLS BY TEN AND SIX TENTHS PERCENT (10.6%), AND ADOPTING THE DEBT SERVICE MILLAGE RATE OF 1.023 MILLS.**

**WHEREAS**, on September 11, 2002 the Mayor and City Commission tentatively adopted the operating millage rate of 7.299 mills and the debt service millage rate of 1.023 mills for Fiscal Year (FY) 2002/03; and

**WHEREAS**, the ad valorem millage rate of 7.299 mills for general operating purposes exceeds the "Rolled-back" rate of 6.598 mills by ten and six tenths percent (10.6%); and

**WHEREAS**, Section 200.065, Florida Statutes, requires that at the conclusion of the second public hearing on the proposed tax rate and budget for FY 2002/03, the City Commission adopt the ad valorem millage rates for operating purposes and debt service. This is accomplished by publicly announcing the name of the taxing authority, the "Rolled-back" rate, the percentage increase over the "Rolled-back" rate, and the millage rates before adoption of the millage levy resolution.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that , pursuant to Section 200.065, Florida Statutes, there is hereby levied a tax for FY 2002/03 on all taxable and non-exempt real and personal property located within the corporate limits of the City of Miami Beach, Florida, as follows:

- (a) For the purpose of operating the government of the City, the rate assigned amounts to 7.299 mills. Also included are appropriate reserves and contingencies, which are not limited to reserves for tax discounts and abatements of uncollected taxes.

The millage rate of 7.299 mills exceeds the "Rolled-back" rate of 6.598 mills by ten and six tenths percent (10.6%).


- (b) For the purpose of providing payment on the principal and interest portions of the General Obligation Bond Debt outstanding, the rate assigned amounts to 1.023 mills.



PASSED and ADOPTED this 26<sup>th</sup> day of September, 2002.

ATTEST:

  
CITY CLERK

APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION

  
MAYOR

  
City Attorney   
Date

# CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139  
www.ci.miami-beach.fl.us



## COMMISSION MEMORANDUM

**To:** Mayor David Dermer and  
Members of the City Commission

**Date:** September 26, 2002

**From:** Jorge M. Gonzalez  
City Manager

**Subject:** A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE FISCAL YEAR 2002/03 AD VALOREM MILLAGE RATE OF 7.299 MILLS FOR GENERAL OPERATING PURPOSES, WHICH EXCEEDS THE "ROLLED-BACK" RATE OF 6.598 MILLS BY TEN AND SIX TENTHS PERCENT (10.6%), AND ADOPTING THE DEBT SERVICE MILLAGE RATE OF 1.023 MILLS.

### ADMINISTRATION RECOMMENDATION

The Administration recommends that the City Commission adopt the attached Resolution which sets the following:

1) Final adopted millage rates for Fiscal Year (FY) 2002/03:

General Operating	7.299 mills	(7.299 last year)
Debt Service	1.023 mills	(1.077 last year)
Total	8.322 mills	(8.376 last year)

- 2) The adopted millage rate of 8.322 mills is 0.054 mills or 0.6% less than the 8.376 combined millage rate for FY 2001/02. While the tentatively adopted operating millage rate of 7.299 mills for FY 2002/03 is equal to the rate for FY 2001/02, state statute requires that we advertise that this rate is 10.6% greater than the "Rolled-back" rate of 6.598 mills.

The first public hearing on the tentative millage rates and budgets for FY 2002/03 was held on September 11, 2002. The millage rates presented herein are those which were tentatively adopted at the end of the first public hearing held on September 11, 2002.

### PROCEDURE

Florida Statute 200.065 requires that at the conclusion of the second public hearing on the millage rate and budget, the City Commission proceed in the following specific manner:

1. Adopt ad valorem millage rates for FY 2002/03 operating purposes and debt service. The statute requires the name of the taxing authority, the "Rolled-back" rate, the percentage increase over the "Rolled-back" rate, and the millage rates be publicly announced before the adoption of the millage levy resolution. Therefore, only the resolution title should be announced before the adoption of the millage resolution.
2. Adopt a general operating budget for FY 2002/03. Also included, are budgets for the Enterprise and Internal Service Funds. This is accomplished by adopting a companion Resolution.

### **CONCLUSION**

The Administration recommends adoption of the attached Resolution which sets final operating and debt service millage rates for FY 2002/03.

JMG:PDW:JC

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**RESOLUTION NO. 2002-25003**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING FINAL BUDGETS FOR THE GENERAL, ENTERPRISE, AND INTERNAL SERVICE FUNDS FOR FISCAL YEAR 2002/03.**

**WHEREAS**, on September 11, 2002, the Mayor and City Commission tentatively adopted the operating and debt service budgets for FY 2002/03; and

**WHEREAS**, Section 200.065 of the Florida Statute specifies the manner in which budgets are adopted. Following a second public hearing, the final millage rate for both general operating and debt service is adopted, and immediately thereafter, final budgets by fund are adopted.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that the City of Miami Beach hereby adopts final budgets for the General, Enterprise, and Internal Service Funds for Fiscal Year 2002/03 as summarized and listed below.

<b>REVENUES</b>	<b>GENERAL</b>	<b>ENTERPRISE</b>	<b>INTERNAL SERVICE</b>	<b>CATEGORY TOTALS</b>
<b>GENERAL OPERATING REVENUES</b>				
Ad Valorem Taxes	\$61,050,914			\$61,050,914
Ad Valorem Taxes-RDA So.Pointe	5,948,507			5,948,507
Ad Valorem Taxes-RDA City Center	7,380,783			7,380,783
Ad Valorem Taxes-Normandy Shores	78,000			78,000
Other Taxes	19,464,517			19,464,517
Licenses and Permits	9,636,980			9,636,980
Intergovernmental	11,424,000			11,424,000
Charges for Services	4,749,850			4,749,850
Fines and Forfeits	1,573,000			1,573,000
Interest	4,662,500			4,662,500
Rents and Leases	1,964,582			1,964,582
Miscellaneous	6,228,825			6,228,825
Other-Resort Tax contribution	16,318,450			16,318,450
Other-Non Operating revenues	6,839,896			6,839,896
Subtotal	<u>\$157,320,404</u>			<u>\$157,320,404</u>
<b>DEBT SERVICE</b>				
Ad Valorem Taxes	<u>\$10,424,846</u>			<u>\$10,424,846</u>
Subtotal	<u>\$10,424,846</u>			<u>\$10,424,846</u>
<b>FUND TOTAL</b>	<u><b>\$167,745,250</b></u>			<u><b>\$167,745,250</b></u>

REVENUES (cont.)				
	GENERAL	ENTERPRISE	INTERNAL SERVICE	CATEGORY TOTALS
ENTERPRISE FUNDS				
Convention Center/TOPA		\$13,422,716		\$13,422,716
Parking		19,586,828		19,586,828
Sanitation		6,639,049		6,639,049
Sewer		28,271,930		28,271,930
Stormwater		7,220,000		7,220,000
Water		19,329,810		19,329,810
FUND TOTAL		<u>\$94,470,333</u>		<u>\$94,470,333</u>
INTERNAL SERVICE FUNDS				
Central Services			\$733,834	\$733,834
Fleet Management			5,448,031	5,448,031
Information Technology			10,502,542	10,502,542
Property Management			6,735,213	6,735,213
Risk Management			14,010,148	14,010,148
FUND TOTAL			<u>\$37,429,768</u>	<u>\$37,429,768</u>
TOTAL - ALL FUNDS	<u>\$167,745,250</u>	<u>\$94,470,333</u>	<u>\$37,429,768</u>	<u>\$299,645,351</u>
APPROPRIATIONS				
DEPARTMENT/FUNCTION	GENERAL	ENTERPRISE	INTERNAL SERVICE	CATEGORY TOTALS
MAYOR & COMMISSION	\$1,084,947			\$1,084,947
ADMINISTRATIVE SUPPORT SERVICES				
CITY MANAGER	1,714,296			1,714,296
Media Relations	254,770			254,770
CITY CLERK	1,249,064			1,249,064
Central Services			\$733,834	733,834
FINANCE	3,247,214			3,247,214
Information Technology			10,502,542	10,502,542
Management & Budget	579,521			579,521
FLEET MANAGEMENT			5,448,031	5,448,031
HUMAN RESOURCES	1,708,121			1,708,121
Risk Management			14,010,148	14,010,148
INTERNAL AUDIT	379,368			379,368
PROCUREMENT	733,902			733,902
Grants Management	150,685			150,685
CITY ATTORNEY	2,969,646			2,969,646
ECONOMIC DEV. & CULTURAL ARTS				
Economic Development				
ECONOMIC DEVELOPMENT	1,118,268			1,118,268
BUILDING	4,255,249			4,255,249



APPROPRIATIONS (cont.)				
DEPARTMENT/FUNCTION	GENERAL	ENTERPRISE	INTERNAL SERVICE	CATEGORY TOTALS
PLANNING	2,255,752			2,255,752
Cultural Arts				
ARTS, CULTURE & ENTERTAIN.	519,046			519,046
BASS MUSEUM	1,114,049			1,114,049
Tourism & Conventions				
CONVENTION CENTER/TOPA		13,422,716		13,422,716
OPERATIONS				
NEIGHBORHOOD SERVICES	3,008,413			3,008,413
PARKING		19,586,828		19,586,828
PARKS & RECREATION	21,752,477			21,752,477
PUBLIC WORKS	5,457,520			5,457,520
Property Management			6,735,213	6,735,213
Sanitation		6,639,049		6,639,049
Sewer		28,271,930		28,271,930
Stormwater		7,220,000		7,220,000
Water		19,329,810		19,329,810
CAPITAL IMPROVEMENT PROGRAM	2,160,358			2,160,358
PUBLIC SAFETY				
FIRE	27,048,464			27,048,464
POLICE	53,789,261			53,789,261
CITYWIDE ACCTS-RDA So. Pointe	5,948,507			5,948,507
CITYWIDE ACCTS-RDA City Center	7,380,783			7,380,783
CITYWIDE ACCTS-Normandy Shores	78,000			78,000
CITYWIDE ACCTS-Operating Contingency	983,777			983,777
CITYWIDE ACCTS-Other	6,378,946			6,378,946
Subtotal	<u>\$157,320,404</u>	<u>\$94,470,333</u>	<u>\$37,429,768</u>	<u>\$289,220,505</u>
DEBT SERVICE				
Debt Service	<u>\$10,424,846</u>			<u>\$10,424,846</u>
Subtotal	<u>\$10,424,846</u>			<u>\$10,424,846</u>
TOTAL - ALL FUNDS	<u>\$167,745,250</u>	<u>\$94,470,333</u>	<u>\$37,429,768</u>	<u>\$299,645,351</u>

PASSED and ADOPTED this 26<sup>th</sup> day of September, 2002.

ATTEST:

  
CITY CLERK

APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION

  
MAYOR

  
City Attorney

Date

# CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139  
[www.ci.miami-beach.fl.us](http://www.ci.miami-beach.fl.us)



## COMMISSION MEMORANDUM

**To:** Mayor David Dermer and  
Members of the City Commission

**Date:** September 26, 2002

**From:** Jorge M. Gonzalez  
City Manager 

**Subject:** A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING FINAL BUDGETS FOR THE GENERAL, ENTERPRISE, AND INTERNAL SERVICE FUNDS FOR FISCAL YEAR 2002/03.

### ADMINISTRATION RECOMMENDATION

The Administration recommends that the City Commission adopt the attached Resolution which establishes final budgets for the General, Enterprise, and Internal Service Funds for Fiscal Year (FY) 2002/03.

### PROCEDURE

As outlined in the companion Agenda Item R7A1, Section 200.265, Florida Statutes, specifies the manner in which budgets are adopted. Following a second public hearing, the final millage rate for both general operating and debt service is adopted, then immediately thereafter, final budgets by fund are adopted. The attached Resolution is therefore presented to you at this time for adoption.

### ANALYSIS

The Mayor and City Commission adopted the tentative millage rate for general and debt service, and the tentative operating budgets, by fund at the first public hearing on September 11, 2002. However, during the public hearing, there was discussion regarding the Administration proposal to move 5 of the 11 fully trained firefighters from the Fire Prevention Division to the Fire Suppression Division and to staff the resulting vacant positions with state certified fire inspectors at a first year cost savings of \$115,822. The Mayor and City Commission referred this matter to the Finance and Citywide Projects Committee for further review.

The Finance and Citywide Projects Committee met on September 19, 2002 to discuss the proposal of moving 5 firefighters from the Prevention Division to the Suppression Division and staffing the resulting vacant positions with state certified fire inspectors. After a long discussion, the Committee recommended that the City delay implementation of the minimum staffing ordinance from November 1<sup>st</sup> to February 1<sup>st</sup> for a savings of \$73,909, and instructed the Administration to look for additional cost cutting measures to achieve the remaining \$41,913 of the \$115,822 needed to leave the 5 firefighters positions in the Fire Prevention Division. The Administration has proposed reducing the increase to the annual operating contingency by \$41,913 to achieve this reduction. This amount still provides an increase of \$33,777 to the annual operating contingency in the FY 2002/03 budget.

The attached Exhibit A provides a comparison by Fund and Department of the following items: 1) July 31<sup>st</sup> FY 2002/03 Proposed Budget at 7.299 mills including increases to both current and enhanced service levels; 2) The impact of the reduction; 3) The Revised FY 2002/03 budget at 7.299 mills; and 4) The current FY 2001/02 Adopted Budget.

## **BACKGROUND**

On July 31, 2002, the Administration released a Proposed Budget totaling \$158,558,414 for the General Fund balanced with 7.299 mills, exclusive of debt service. This millage maintained current basic service levels, funded operational costs for projects expected to be completed during FY 2003, and funded enhanced service levels. The process to balance this budget was an extremely challenging one. A significant effort was made to balance the needs of the community with those operational costs for decisions made in previous years. Growth in revenues was not as robust as expected prior to September 11, 2001 and although continued revenue growth is anticipated, it has not fully regained momentum. As part of the annual budget process, the Administration looked carefully for efficiencies and savings within the current and proposed operations of all Departments and was able to achieve savings of approximately \$7.8 million. Additionally, it was necessary to explore other areas where increases could be made and as a result, a number of fees that are paid to the City were reviewed. In doing so, the budget included a series of increases which brought the fees charged for certain services closer to their actual costs as well as closer to the levels other municipalities in South Florida charge for those services. (A number of the fee increases originally proposed were subsequently removed following discussions at the July 31<sup>st</sup> Commission meeting.)

The proposed budget included new or increased services in the net amount of \$1.2 million. In the Police Department, three sworn Police Officer positions will be moved from administrative functions to patrol duty in order to enhance the police presence in our community. Additionally, funding has been provided for an additional info tech position to support the CAD/RMS system.

In the Fire Department, funding is being provided to implement the minimum staffing ordinance passed by the Commission on March 20, 2002 to take effect on November 1, 2002. (This date was subsequently modified to February 1, 2003 at the September 19, 2002 Finance and Citywide Projects Committee meeting.) This enhancement will provide the required minimum staffing of four firefighters for each Ladder Truck, Pumper or Quint, three staff for each Rescue Unit, and one officer for each EMS Supervisor Unit.

In the Parks Department, funding has been included for the programs, operations and maintenance of the new Flamingo Park Pool which will be offset by a proposed increase of user fees for both residents and non-residents. Additionally, the partial year operational cost of North Shore Park and Youth Center, which is currently under construction and expected to open during the upcoming fiscal year, has been funded. The cost of maintaining new community streetscape projects has also been provided, along with additional bus drivers to assist with providing transportation for our children who participate in parks programs. The Parks Department will also reallocate currently funded but vacant positions, to provide for one position to manage contracts and one to develop opportunities for program sponsorships and fundraising.

In the area of Neighborhood Services, an initiative to provide a passport application office and increased personnel for an improved citizen response team has been funded, along with an info tech position to assist with the creation of online newsletter publications throughout the year.

An additional crew was provided to increase the frequency of sweeping in residential areas in the North Beach area along with an additional crew for the South Beach Service Team was funded by the Sanitation Enterprise Fund.

Funding for a new GIS and infrastructure management system has been provided by the Water, Sewer and Stormwater Enterprise Funds. These enhancements will improve the geographical mapping capabilities of the City and will be beneficial during the planning and implementation of the City's Capital Improvement Program and will provide a system of accurate utility and as-built information to be digitally incorporated into our database. Additionally, funding has been provided for manhole restoration and expanded capacity to provide ADA required curb cuts.

Finally, the City will hire a dedicated publicist to promote the City as an important international tourist and business destination throughout the world which will be funded by taxes from tourist events and activities.

At the July 31, 2002 meeting, the Mayor and Commission requested that the Administration return with adjustments to departmental budgets so that certain fees would not have to be increased in order to achieve a balanced budget. Therefore, increases to the fees for occupational licenses, certificates of use, fire inspections, sidewalk cafes and park user fees have been eliminated. These reductions totaled approximately \$1.3 million. Fee

increases that remained totaled approximately \$300,000 and included: Police off-duty administration, Police towing administration, lien letters and the newly established passport office.

During August, the Administration met and reviewed each proposed departmental budget with the goal of identifying possible savings and efficiencies which would have the least impact on service delivery. Many items had previously been identified by departments as possibilities for savings with their budget submission. The following changes are additional savings or efficiencies that Administration proposed to reduce the operating costs of the City:

**General Fund**

- The Mayor and Commission will save a total of \$60,651 by deferring a vacant position for 1 year (\$51,651) and reducing operating costs (\$9,000).
- The City Manager's Office achieved savings of \$139,168 by deferring a vacant position for 1 year (\$131,168) and reducing operating costs (\$8,000).
- The City Clerk's Office saved operating expenses by \$6,552.
- The City Attorney's Office will save \$78,000 in the area of professional services provided by outside counsel and \$59,643 by reducing operating costs.
- The Economic Development Department will save \$2,000 in operating expenses.
- The Building Department will achieve \$51,173 in savings by deferring a vacant position for 1 year and another \$12,100 by reducing operating costs.
- Savings of \$48,575 in the Planning Department were achieved by deferring a vacant position for 1 year (\$35,475) and a reduction in operating costs of \$13,100.
- The Arts, Culture & Entertainment Department reduced \$8,800 in operating expenses.
- The Bass Museum achieved savings of \$65,869 by reducing operating expenses and eliminating a vacant position.
- The Neighborhood Services Department has achieved a savings of \$73,354 by reducing operating expenses.
- The Parks & Recreation Department will achieve savings of \$31,000 due to reallocating pool guard positions while the Normandy Pool is closed for construction.
- The Police Department will save \$297,815 through a series of changes which include: moving 5 sworn officers from the Police Building lobby to patrol functions and replacing them with contracted security personnel; moving a sworn officer from the AUI/DUI division to patrol and creating a non-sworn position; reducing two civilian positions as they become vacant during FY 2002/03. An additional \$162,000 of savings was achieved in the area of operating costs.

- There will be a net reduction to Citywide accounts of \$67,000. These savings are generated as follows: \$67,000 from the combination of the North and Middle Beach pressure cleaning crews; \$50,000 by eliminating the Lincoln Road Tram and \$25,690 from a reduction in the City's contribution to security services for the Normandy Shores Special Taxing District. Some of these savings will be used to increase the Operating Contingency by \$75,690.
- Savings of \$100,000 were achieved in various departments citywide due to a reduction in the cost of the copier contract.

Internal Service Funds

- Information technology saved \$79,954 by reducing operating expenses and eliminating an enhanced position for newsletter.
- Risk Management saved \$175,000 by reducing claims reserves for Police and Public Official Liability.

CONCLUSION

The Administration recommends adoption of the attached Resolution which incorporates the revisions discussed above and establishes the final budgets for General, Enterprise, and Internal Service Funds for Fiscal Year 2002/03.

JMG:PDW:JC

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# Exhibit "A"

## EXHIBIT A

### CITY OF MIAMI BEACH Proposed Fiscal Year 2002/03 Expenditure Budget

FUND/DEPARTMENT	Proposed Budget FY 2002/03				Revised FY 03 Bud vs Adopted FY 02 Bud Inc (Dec)
	Adpted Budget FY 2001/02	Proposed Budget as of 7/31/02 FY 2002/03	Budget Reductions after 7/31/02	Revised Budget FY 2002/03	
GENERAL FUND					
MAYOR AND COMMISSION	\$1,112,334	\$1,149,832	(\$64,885)	\$1,084,947	(\$27,387)
CITY MANAGER	1,588,107	1,866,511	(152,215)	1,714,296	126,189
FINANCE	2,962,943	3,255,342	(8,128)	3,247,214	284,271
MANAGEMENT & BUDGET	558,762	579,866	(345)	579,521	20,759
INTERNAL AUDIT	349,587	379,713	(345)	379,368	29,781
HUMAN RESOURCES	1,661,420	1,710,507	(2,386)	1,708,121	46,701
CITY CLERK	1,455,720	1,260,668	(11,604)	1,249,064	(206,656)
PROCUREMENT	663,067	733,902		733,902	70,835
GRANTS MANAGEMENT	183,431	150,685		150,685	(32,746)
CITY ATTORNEY	3,140,348	3,112,855	(143,209)	2,969,646	(170,702)
ECONOMIC DEVELOPMENT	993,171	1,122,774	(4,506)	1,118,268	125,097
BUILDING	3,753,214	4,324,702	(69,453)	4,255,249	502,035
PLANNING	2,203,866	2,312,857	(57,105)	2,255,752	51,886
ARTS, CULTURE & ENT.	534,420	528,180	(9,134)	519,046	(15,374)
BASS MUSEUM OF ART	1,100,869	1,182,812	(68,763)	1,114,049	13,180
MEDIA RELATIONS	368,759	310,624	(55,854)	254,770	(113,989)
NEIGHBORHOOD SERVICES	2,750,916	3,029,323	(20,910)	3,008,413	257,497
PARKS AND RECREATION	17,325,466	21,787,482	(35,005)	21,752,477	4,427,011
PUBLIC WORKS	5,021,467	5,460,416	(2,896)	5,457,520	436,053
CAPITAL IMPROVE. PROG.	1,807,257	2,160,358		2,160,358	353,101
POLICE	48,783,034	54,266,090	(476,829)	53,789,261	5,006,227
FIRE	23,772,675	27,019,679	28,785	27,048,464	3,275,789
CITYWIDE ACCTS-RDA So.Pointe	5,416,030	5,948,507		5,948,507	532,477
CITYWIDE ACCTS-RDA City Ctr	6,418,507	7,380,783		7,380,783	962,276
CITYWIDE ACCTS-Normandy Sh.	54,494	52,310	25,690	78,000	23,506
CITYWIDE ACCTS-Operating Contg	950,000	950,000	33,777	983,777	33,777
CITYWIDE ACCTS-Other	6,468,319	6,521,636	(142,690)	6,378,946	(89,373)
SUBTOTAL OPERATING	\$141,398,183	\$158,558,414	(\$1,238,010)	\$157,320,404	\$15,922,221
DEBT SERVICE	9,768,132	10,424,846		10,424,846	656,714
TOTAL GENERAL FUND	\$151,166,315	\$168,983,260	(\$1,238,010)	\$167,745,250	\$16,578,935
INTERNAL SERVICE FUNDS					
INFORMATION TECHNOLOGY	\$9,165,685	\$10,582,496	(\$79,954)	\$10,502,542	\$1,336,857
RISK MANAGEMENT	13,045,839	14,185,148	(175,000)	14,010,148	964,309
CENTRAL SERVICES	690,003	733,834		733,834	43,831
PROPERTY MANAGEMENT	6,180,601	6,735,213		6,735,213	554,612
FLEET MANAGEMENT	5,516,431	5,448,031		5,448,031	(68,400)
TOTAL INTER SRVC FUNDS	\$34,598,559	\$37,684,722	(\$254,954)	\$37,429,768	\$2,831,209
ENTERPRISE FUNDS					
CONVENTION CENTER/TOPA	\$13,840,495	\$13,422,716		\$13,422,716	(\$417,779)
WATER	18,519,500	19,329,810		19,329,810	810,310
SEWER	27,608,000	28,271,930		28,271,930	663,930
STORMWATER	5,446,150	7,220,000		7,220,000	1,773,850
SANITATION	5,660,865	6,639,049		6,639,049	978,184
PARKING	19,250,202	19,586,828		19,586,828	336,626
TOTAL ENTERPRISE FUNDS	\$90,326,212	\$94,470,333	\$0	\$94,470,333	\$4,145,121
TOTAL	\$276,080,086	\$301,138,315	(\$1,492,964)	\$299,645,351	\$23,555,265

**RESOLUTION NO. 2002-25004**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT ADOPTING AN AD VALOREM MILLAGE RATE OF 1.194 MILLS FOR FISCAL YEAR 2002/03 FOR THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT WHICH EXCEEDS THE "ROLLED-BACK" RATE OF 0.839 MILLS BY FORTY-TWO AND THREE TENTHS PERCENT (42.3%).**

**WHEREAS**, for the purpose of providing security services within the Normandy Shores neighborhood area, the Mayor and City Commission adopted Ordinance No. 93-2881 on October 20, 1993, which authorized the creation of the Normandy Shores Local Government Neighborhood Improvement District (District); and

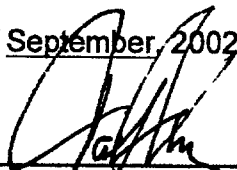
**WHEREAS**, the Ad Valorem millage rate assigned for the District amounts to 1.194 mills on all taxable and non-exempt real and personal property located within the boundaries of the District for the purpose of providing security services, which millage rate exceeds the "Rolled-back" rate of 0.839 mills by forty-two and three tenths percent (42.3%); and

**WHEREAS**, on September 25, 2002, the Mayor and City Commission adopted an amendment to Ordinance No. 93-2881 which eliminated the \$500 annual cap on the highest valued home in the District; and

**WHEREAS**, on September 26, 2002, pursuant to Section 200.065 of the Florida Statutes, a public hearing was held before the Mayor and City Commission, acting as the Board, to discuss the operating millage rate and budget for the District for Fiscal Year (FY) 2002/03.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT** that, pursuant to Section 200.065, Florida Statutes, there is hereby levied an Ad Valorem millage rate of 1.194 mills for FY 2002/03 on all taxable and non-exempt real and personal property located within the boundaries of the District for the purpose of providing security services, which millage rate exceeds the "Rolled-back" rate of 0.839 mills by forty-two and three tenths percent (42.3%).


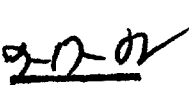
**PASSED and ADOPTED** this 26<sup>th</sup> day of September, 2002.

  
\_\_\_\_\_  
**CHAIRPERSON OF THE DISTRICT**

**ATTEST:**

  
\_\_\_\_\_  
**SECRETARY TO THE DISTRICT**

**APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION**

   
\_\_\_\_\_  
**City Attorney** **Date**



# CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139  
www.ci.miami-beach.fl.us



## COMMISSION MEMORANDUM

**To:** Mayor David Dermer and  
Members of the City Commission

**Date:** September 26, 2002

**From:** Jorge M. Gonzalez  
City Manager

**Subject:** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT ADOPTING AN AD VALOREM MILLAGE RATE OF 1.194 MILLS FOR FISCAL YEAR 2002/03 FOR THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT WHICH EXCEEDS THE "ROLLED-BACK" RATE OF 0.839 MILLS BY FORTY-TWO AND THREE TENTHS PERCENT (42.3%).

### ADMINISTRATION RECOMMENDATION

The Administration recommends that the Mayor and Commission, acting in its capacity as the Board of Directors for the Normandy Shores Local Government Neighborhood Improvement District, adopt the attached Resolution which sets the following:

- 1) Final adopted millage rate for Fiscal Year (FY) 2002/03

Normandy Shores 1.194 mills (0.910 last year)

- 2) The adopted millage rate of 1.194 mills is 42.3% greater than the "Rolled-back" rate of 0.839 mills.

The first public hearing on the tentative Normandy Shores District millage rate and budget for FY 2002/03 was held on September 23, 2002. The millage rates presented herein are those which were tentatively adopted at the end of the first public hearing held on September 23, 2002.

### PROCEDURE

The operating millage and budget for this dependent special taxing district must be adopted in accordance with Florida Statutes. This procedure requires that this Resolution be considered immediately after the millage and budget of the principal taxing authority, i.e., City of Miami Beach.

It also prescribes that a final millage be adopted first. This is accomplished by adopting a Resolution which states the percent increase over the "Rolled-back" rate. Following this, another Resolution which adopts the Normandy Shores District operating budget must be approved.

The statute requires the name of the taxing authority, the rolled-back rate, the percentage increase, and the millage rate be publicly announced before the adoption of the millage levy resolution. Therefore, only the resolution title should be announced before the adoption of the millage resolution.

### **BACKGROUND**

The Normandy Shores Local Government Neighborhood Improvement District (District), a dependent taxing district of its principal, the City of Miami Beach, was established in 1994 to provide continual 24-hour security to this gated community; FY 2002/03 represents its ninth year of operation. The district was established by Ordinance 93-2881, and has the authority "to levy an ad valorem tax on real and personal property of up to two mills, provided that no parcel of property will be assessed more than \$500 annually for such improvements". Based on January 1, 2002, "Certification of Taxable Values" for the district, the highest taxable property assessment within the district is valued at \$624,003, which requires a millage of 0.801; this millage yields an assessment of \$500.

During FY 1998/99, the amount of annual funding to be provided by the City and the dependent status of the District were issues discussed by the Finance and Citywide Projects Committee. A determination was reached that the City would fund 35% of the annual cost of the operation of the community guard gate. This cost will eventually be funded from the golf course operation of the Normandy Shores Golf Course rather than the General Fund.

At the July 31, 2002 Commission meeting the Mayor and Commission adopted Resolution 2002-24942, which set the proposed operating millage rate for the District at 0.801 mills. At this millage, in accordance with the enabling legislation no property owner's tax would exceed \$500. The tax levy at 0.801 mills would have generated proceeds of \$52,310 of the \$120,000 operating budget to provide security services to the district. The difference between the revenues generated from such ad valorem tax proceeds and the total budgetary requirement of the District was to have been funded by the General Fund in the amount of \$67,690 or 56% of the total operating budget. The General Fund has funded this difference for each of the eight years since the District was established.

However, the Mayor and City Commission directed the Administration to take the actions necessary to limit the General Fund contributions to 35% of the operating costs of the District as have been previously discussed by the Finance and Citywide Projects Committee. The Administration met with the Normandy Shores Local Government Neighborhood Improvement District representatives on August 29<sup>th</sup> and they agreed with

the Administration's recommendation to amend the enabling ordinance to eliminate the \$500 cap on the highest valued home in the District and to amend the proposed millage from 0.801 mills to 1.194 mills. This millage will generate \$78,000 which represents 65% of the operating budget of the District and will limit the contribution from the General Fund to \$42,000 or 35% of the operating budget.

### **ANALYSIS**

On September 11, 2002, the City Commission adopted Resolution 2002-24955 which set the tentative operating millage rate for the District at 1.194 mills. To increase the proposed millage, the City had to notify the Miami-Dade County Property Appraiser, who prepared and distributed the required notification to each property owner in the District. This notification is estimated by the Miami-Dade County Property Appraiser to cost approximately \$1,000, which will be borne by the City. On September 23, 2002, the City Commission held the first public hearing on the tentative District millage rate and budget and adopted the tentative millage rate for the District at 1.194 mills. In addition, on September 25, 2002, the City Commission adopted the enabling ordinance to eliminate the \$500 cap on the highest valued home.

The final ad valorem millage recommended by the Administration is 1.194 mills to provide the level of security required by this district. This tax levy will generate proceeds of \$78,000 and the General Fund will fund \$42,000 or 35% of the operating budget. It must be noted that in accordance with State Statute, there is a 10 mill operating cap which cannot be exceeded without voter approval. Combining both millages from the dependent district (1.194) and the principal taxing authority (7.299) totals 8.493 mills, which is 1.507 mills less than the 10 mill cap.

### **CONCLUSION**

The City Commission, acting in its capacity as the Board of the District, should adopt the attached Resolution which establishes a final millage.

JMG:PDW:JC

A handwritten signature in black ink, appearing to be 'JC' or similar, located below the typed name JMG:PDW:JC.

**RESOLUTION NO. 2002-25005**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORMANDY SHORES  
LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT ADOPTING  
THE FINAL OPERATING BUDGET FOR FISCAL YEAR 2002/03.**

**WHEREAS**, for the purpose of providing security services within the Normandy Shores neighborhood area, the Mayor and City Commission adopted Ordinance No. 93-2881 on October 20, 1993, which authorized the creation of the Normandy Shores Local Government Neighborhood Improvement District (District); and

**WHEREAS**, for the purpose of providing security services within the District, a final budget has been developed to fund projected Fiscal Year (FY) 2002/03 operating expenses; and

**WHEREAS**, the final operating budget has been reviewed by the Board of Directors of the District (Board) to assure its content and scope; and

**WHEREAS**, on September 25, 2002, the Mayor and City Commission adopted an amendment to Ordinance No. 93-2881 which eliminated the \$500 annual cap on the highest valued home in the District; and

**WHEREAS**, on September 26, 2002, pursuant to Section 200.065 of the Florida Statutes, a public hearing was held before the Mayor and City Commission, acting as the Board, to discuss the operating millage rate and operating budget for the District for FY 2002/03.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT**, that the Board hereby adopts the final operating budget for the District for FY 2002/03 as summarized herein and listed below:

**REVENUES**

Ad Valorem Tax	\$ 78,000
City's General Fund	<u>42,000</u>
Total	<b><u>\$120,000</u></b>

**EXPENSES**


Security Service	\$ 107,000
Maintenance	<u>13,000</u>
Total	<b><u>\$ 120,000</u></b>

**PASSED and ADOPTED** this 26th day of September, 2002.

  
\_\_\_\_\_  
**CHAIRPERSON OF THE DISTRICT**

**ATTEST:**  
  
\_\_\_\_\_  
**SECRETARY TO THE DISTRICT**

**APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION**

  
\_\_\_\_\_  
**City Attorney** *IX*      9-27-02  
Date

# CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139  
<http://ci.miami-beach.fl.us>



## COMMISSION MEMORANDUM

**TO:** Mayor David Dermer and  
Members of the City Commission

**DATE:** September 26, 2002

**FROM:** Jorge M. Gonzalez  
City Manager

**SUBJECT:** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT ADOPTING THE FINAL OPERATING BUDGET FOR FISCAL YEAR 2002/03.

### ADMINISTRATION RECOMMENDATION

Adopt the Resolution which establishes the final operating budget for the District for Fiscal Year (FY) 2002/03.

### PROCEDURE

The operating millage and budget for this dependent special taxing district must be adopted in accordance with Florida Statutes. This procedure requires that this Resolution be considered immediately after the final millage for Normandy Shores District has been adopted (See accompanying Agenda Item R7B1 for details).

### BACKGROUND

During FY 1998/99, the amount of annual funding to be provided by the City and the dependent status of the District were issues discussed by the Finance and Citywide Projects Committee. A determination was reached that the City would fund 35% of the annual cost of the operation of the community guard gate. This cost will eventually be funded from the golf course operation of the Normandy Shores Golf Course rather than the General Fund.

The FY 2002/03 proposed operating budget for the District has increased \$25,350 or approximately 27% over the FY 2001/02 operating budget. The primary reason for the increase is the implementation of the City's living wage ordinance for the contractually provided security personnel.

At the July 31, 2002 Commission meeting, the Mayor and Commission adopted Resolution 2002-24942, which set the proposed operating millage rate for the District at 0.801 mills. At this millage, in accordance with the enabling legislation, no property owner's tax would exceed \$500. The tax levy at 0.801 mills would have generated proceeds of \$52,310 of the \$120,000 operating budget to provide security services for the District. The difference between the revenues generated from such ad valorem tax proceeds and the total budgetary requirement of the District was to have been funded by the General Fund in the amount of \$67,690 or 56% of the total operating budget. The General Fund has funded this difference for each of the eight years since the District was established.

However, the Mayor and City Commission directed the Administration to take the actions necessary to limit the General Fund contributions to 35% of the operating costs of the District as have previously been discussed by the Finance and Citywide Projects Committee. The Administration met with the Normandy Shores Local Government Neighborhood Improvement District representatives on August 29<sup>th</sup> and they agreed with the Administration's recommendation to eliminate the \$500 cap on the highest valued home in the District and to amend the proposed millage from 0.801 mills to 1.194 mills. This millage will generate \$78,000, which represents 65% of the operating budget of the District and will limit the contribution from the General Fund to \$42,000 or 35% of the operating budget.

At their meeting on September 11, 2002, the Mayor and Commission revised the tentative millage from 0.801 to 1.194 mills and also approved on first reading the amendment to the District's enabling legislation to eliminate the \$500 cap on the highest valued home in the District. On September 25, 2002, the Mayor and Commission adopted the enabling ordinance to eliminate the \$500 cap.

#### **ANALYSIS**

On September 23, 2002, the City Commission tentatively adopted the operating budget for the District in the amount of \$120,000. The final operating budget for the District is as follows:


<b>REVENUES</b>	
Ad Valorem Tax	\$ 78,000
City's General Fund	<u>42,000</u>
Total	<b><u>\$120,000</u></b>
 <b>EXPENSES</b>	
Security Service	\$107,000
Maintenance	<u>13,000</u>
Total	<b><u>\$120,000</u></b>

Normandy Shores FY 2002/03 Final Budget  
September 26, 2002  
Page Three

**CONCLUSION**

The City Commission, acting in its capacity as the Board of Directors of the Normandy Shores Local Government Neighborhood Improvement District, should adopt the attached Resolution which establishes the final operating budget.

JMG:PDW:JC

A handwritten signature in black ink, appearing to be 'JMG' followed by a stylized flourish.

**RESOLUTION NO. 2002-25007**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE CITY OF MIAMI BEACH AND MIAMI BEACH REDEVELOPMENT AGENCY CAPITAL BUDGET FOR FISCAL YEAR 2002-2003 AND THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2003-2007.**

**WHEREAS**, the 2003-2007 Capital Improvement Plan (CIP) for the City of Miami Beach is a five year plan for public improvements and capital expenditures by the City; and

**WHEREAS**, this document is an official statement of public policy regarding long-range physical development in the City of Miami Beach; and

**WHEREAS**, on July 21, 1999 the Commission approved the FY 1999 - FY 2004 CIP for the City and the Redevelopment Agency; and

**WHEREAS**, since that time, the City has authorized the issuance of \$92 million of General Obligation Bonds, pursuant to a referendum; issued \$54 million of Water and Sewer Bonds; and \$52 million of Stormwater Revenue Bonds; and

**WHEREAS**, the approved Capital Improvement Plan has been updated to include projects that will be active during the fiscal years 2003 through 2007; and

**WHEREAS**, the Proposed Capital Budget for FY 2002-2003 totals \$52,383,623 and includes ninety four projects and capital equipment acquisitions recommended for appropriation in conjunction with the FY 2002-2003 Operating Budget; and

**WHEREAS**, the Proposed Capital Budget itemizes project funds to be committed during the upcoming fiscal year detailing expenses for project components which include: architect and engineer (A/E), construction, equipment, art in public places, and other related project costs; and

**WHEREAS**, the projected costs of program manager services provided by Hazen and Sawyer and URS for FY 2002-2003 are included; and

**WHEREAS**, on September 23, 2002 the FY2002-2003 Proposed Capital Budget and updated Capital Improvement Plan were discussed at a joint meeting of the Finance and Citywide Projects Committee and the General Obligation Bond Oversight Committee; and

**WHEREAS**, a copy of the proposed Capital Budget for FY 2002-2003 is included below.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that they hereby adopt and appropriate, the City of Miami Beach/Miami Beach Redevelopment Agency Capital Budget for Fiscal Year



2002-2003 and adopt the Capital Improvement Plan for Fiscal Year 2002-2007.

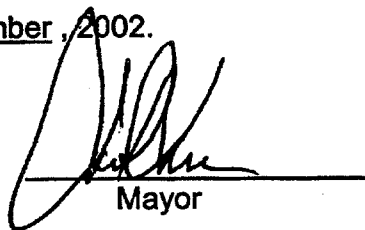
<u>Proposed Sources of Funding</u>	<u>Revenue</u>
GO Bond - Parks Proposed	\$ 10,570,403
Equipment Master Lease	7,202,147
GO Bond - Proposed	6,629,130
GO Bond 375	6,282,035
W&S Bond 2000	5,346,082
Storm Water Bond	4,825,939
SP RDA TIF	4,025,706
CDT Interlocal Agreement	3,096,239
Parking Bond Fund 485	1,571,600
GO Bond 373	1,446,050
Parking Bond Fund 481	370,000
Local Gas Tax	355,000
GO Bond - Fire Safety Proposed	350,000
CMB General Fund	224,438
Parks Bond Fund 370	70,000
GO Bond 376	18,854

Total \$ 52,383,623

This resolution shall take effect immediately upon its adoption.

ADOPTED this 26th day of September, 2002.

(SEAL)

  
Mayor

Attest:

  
City Clerk

APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION

  
City Attorney 9/26/02  
Date

# CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139  
www.ci.miami-beach.fl.us



## COMMISSION MEMORANDUM

To: Mayor David Dermer and  
Members of the City Commission

Date: September 26, 2002

From: Jorge M. Gonzalez  
City Manager

Subject: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE CITY OF MIAMI BEACH AND MIAMI BEACH REDEVELOPMENT AGENCY CAPITAL BUDGET FOR FISCAL YEAR 2002-2003 AND THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2003-2007.

### ADMINISTRATION RECOMMENDATION

Adopt the Resolution.

### BACKGROUND

Planning for capital improvements is an ongoing process; as needs change within the City, capital programs and priorities must be adjusted. The Capital Improvement Plan ("CIP") serves as the primary planning tool for systematically identifying, prioritizing and assigning funds to critical City capital development, improvements and associated needs.

Each year, City departments submit their projected capital needs for the next five year period. All projects submitted for inclusion in the City's CIP are reviewed on the basis of relative need, cost and availability of funding. The Finance Department and the Capital Improvement Office provide assistance in preparing and reviewing the CIP for budgetary planning purposes. The proposed documents are presented to the Finance and Citywide Projects Committee and General Obligation Bond Oversight Committee for review, and to the City Commission/RDA for approval and adoption.

The CIP was created as a plan for projects that require significant capital investment and is intended to serve as an official statement of public policy regarding long-range physical development in the City of Miami Beach. The CIP specifies and describes the City's capital project plan and establishes priorities for the upcoming five year period.

Following the adoption of the CIP by the Mayor and City Commission in July of 1999, individual projects within neighborhood areas have been combined to create "packages" of projects that address the neighborhood needs for infrastructure upgrades, traffic flow, enhancements, etc. This comprehensive approach minimizes disruptions and generates costs savings. The projects address many needs in different areas of the City including: neighborhood enhancements such as landscaping, sidewalk restoration, traffic calming, parking, drainage improvements and roadway resurfacing/reconstruction; park renovation and upgrades; and construction or renovation of public facilities. Additionally, to forward

this effort, the City has entered into agreements with Hazen and Sawyer, P.C. and URS Corp. to provide program management and assist in obtaining architectural, engineering and other relevant professional services.

The City's first Capital Budget was adopted concurrently with the Fiscal Year (FY) 2001-2002 operating budget. It included the portion of the five year plan that would be committed during that fiscal year. This year, following a comprehensive review of the CIP to insure that the Plan accurately reflects all project budgets, funding sources and commitments, the Administration is presenting the updated CIP for FY 2003-2007 for adoption by the City Commission. In future years, the Administration will submit an updated CIP and the annual Capital Budget concurrent with the submission of the annual Operating Budget.

## **ANALYSIS**

### **Capital Budget**

The Proposed Capital Budget for FY 2002-2003, attached as Exhibit A, totals \$52,383,623 and includes ninety-four projects and capital equipment acquisitions recommended for appropriation in conjunction with the FY 2002-2003 Operating Budget. It itemizes project funds to be committed during the upcoming fiscal year detailing expenses for project components which include: architect and engineer (A/E), construction, equipment, art in public places, and other related project costs. Additionally, the projected costs of program manager services provided by Hazen and Sawyer and URS for FY 2002-2003 are included. Capital reserves, debt service payments, and other capital purchases found in the Operating Budget are not included in this budget.

Major projects that are underway or scheduled to begin in FY 2002-2003 include the following:

#### **Parks**

Improvements to Flamingo Park  
Improvements to Lummus Park  
Improvements to Collins Park  
Improvements to North Shore Golf Course & Club House  
Improvements to Fairway Park  
Improvements to Muss Park  
Improvements to Washington Park  
The Garden Center Renovations: Phase II

#### **Public Facilities**

Redesign and renovations to the Public Works Yard  
Convention Center Restroom and ADA Renovations

#### **Public Safety**

Fire Station 4 renovation  
Fire Station 2 renovation

### Public Works

La Gorce Neighborhood Streetscape  
Ocean Front Neighborhood Streetscape  
Washington Avenue Master Plan  
Palm Island Guard House

### Parking

Upgrade Electrical Systems  
17<sup>th</sup> Street Parking Garage Structural Repairs  
Surface Lot Renovations – Phase II

### Equipment

Replacement and Purchase of cars and light trucks  
New Radio System and Tower

### Capital Improvement Plan

The 2003-2007 CIP for the City of Miami Beach is a five year plan for public improvements and capital expenditures by the City. This document is an official statement of public policy regarding long-range physical development the City of Miami Beach. The approved Capital Improvement Plan has been updated to include projects that will be active during the fiscal years 2003 through 2007 and to reflect additional funding sources that have become available, changes in project timing, and other adjustments to ongoing projects as they have become better defined.

Certain adjustments have been made to reclassify for budgeting purposes, previously appropriated funds from a cash flow basis to a commitment basis; other project appropriations have been adjusted to reflect projects that have been reconfigured, re-titled, combined with or separated from other projects and/or project groupings. Adjustments for appropriations that were made at the funding source level rather than at a project level have also been included. These adjustments have no fiscal or cash impact and are as a result of a comprehensive review of the program to insure that our plan accurately reflects all project budgets, funding sources and commitments.

On September 23, 2002 the FY2002-2003 Proposed Capital Budget and updated Capital Improvement Plan was discussed at a joint meeting of the Finance and Citywide Projects Committee and the General Obligation Bond Oversight Committee. A presentation was made outlining the neighborhood enhancements, park renovation and upgrades, construction of new facilities, and upgrades to utility systems that were planned for FY 2002-2003. Copies of the Proposed Capital Budget for FY 2002-2003 and the updated Capital Improvement Plan were distributed to each member in advance. The Capital Improvement Project Office Director, Chief Financial Officer, department directors, representatives from URS and Hazen and Sawyer (program managers) and other City staff were available to discuss specific projects and respond to the Committee's questions.

The Proposed Capital Budget for FY 2002-2003 along with the updated Capital Improvement Plan for FY 2003 – 2007 has been provided under separate cover.

**CONCLUSION:**

The Administration recommends adoption of the attached Resolution, which establishes the Capital Budget for Fiscal Year 2002-2003 and the Capital Improvement Program for Fiscal Years 2003-2007.

JMG:PDW:mim

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# EXHIBIT A

## Funding by Project

### CDT Interlocal Agreement

FY 03 Replacement of Chillers (SE Chiller Room)	\$ 900,000
Convention Center & Topa Restroom, Interior and ADA Renovations & Porte Cochere	248,914
FY 03 Theater Interiors	228,200
FY 03 Painting of Convention Center Interior Halls and East Concourses	225,000
FY 03 Airway Recovery	175,000
FY 03 Miscellaneous Replacement	150,000
FY 03 Landscaping Convention Center & Theater	125,000
FY 03 ADA/Restroom Renovations	124,125
FY 03 Seating Riser Maintenance	100,000
FY 03 Theater Walk of Stars Refurbishment	100,000
FY 03 A Hall Divider Drape	100,000
FY 03 Valet Booth Construction	100,000
FY 03 Boom Lift	95,000
FY 03 Replacement of Door Closures - Convention Center Glass Doors	85,000
FY 03 Cleaning Equipment	50,000
FY 03 Table Replacement	50,000
FY 03 Theater Marquee Refurbishment (Complete refurbishment of pylon)	50,000
FY 03 Insulation of West Wrap Chilled Water Pipes	45,000
FY 03 Linen Replacement	25,000
FY 03 Security Camera Replacement	25,000
FY 03 Scooter Replacement	25,000
FY 03 Landscaping (General)	25,000
FY 03 Replacement Benches	25,000
FY 03 ATC Security Camera Maintenance	20,000

3,096,239

### CMB General Fund

Fire Station 4 Renovation

224,438

224,438

### Equipment Master Lease

Information Technology

3,275,000

Fleet Management

3,538,687

Water and Sewer

387,480

7,202,147

### GO Bond - Fire Safety Proposed

Fire Apparatus Replacement

350,000

350,000

### GO Bond - Parks Proposed

Flamingo Park - Park

1,951,878

South Pointe Park

1,812,435

Collins Park

1,865,910

"The Garden Center" Botanical Garden Renovations: Phase II

1,250,410

Lummus Park

1,001,058

Beach Patrol & 10th Street Auditorium

627,000

Normandy Shores Golf Course and Clubhouse

512,986

ADA City-Wide Renovations

250,000

Beach Planting - North Beach Segment

231,710

ADA Beach Access

207,000

Public Works Facility & Yard Renovation

189,499

Beach Planting - Middle Beach Segment

181,711

**EXHIBIT A****Funding by Project**

	<b>Appropriation</b>	<b>Total by Source</b>
Roof Repairs - City Facilities	175,000	
Beach Planting - South Beach Segment	158,710	
Altos del Mar Park Improvements	144,150	
Allison Park	137,105	
Property Management Facility	75,831	
		<b>10,570,403</b>

**GO Bond - Proposed**

Ocean Front Neighborhood Streetscape	3,813,888	
Public Works Facility & Yard Renovation	2,231,154	
Pine Tree Park Shoreline	185,000	
Collins Canal Bicycle and Pedestrian Trail	178,250	
Normandy Shores Waterway Access	141,500	
La Gorce Neighborhood Streetscape	130,207	
Property Management Facility	84,883	
Hydrographic Waterway Survey	80,000	
Dickens Avenue Shoreline	28,250	
		<b>6,629,130</b>

**GO Bond 373**

Biscayne Point Neighborhood Streetscape	288,543	
Bayshore Neighborhood Bid Package A: Bayshore-Ph I, Flamingo Terr-Ph II, & 40th St. Streetsc	250,088	
Venetian Islands - Phase I - Islands (Bid Package C)	220,382	
North Shore Neighborhood Streetscape	202,883	
South Pointe Streetscape - Phase I	100,000	
Fire Station 4 Seawall Repair and North Beach Police Dock	87,980	
Lake Ponce de Leon Streetscape (Bayshore Phase IV, Bid Package C)	85,317	
Lower North Bay Road Streetscape (Bayshore Phase II, Bid Package B)	38,171	
Venetian Islands - Belle Isle (Bid Package B)	38,380	
Nautilus Neighborhood Streetscape	30,893	
Ocean Front Neighborhood Streetscape	25,838	
Normandy Isle / Normandy Sud Neighborhood Streetscape	25,083	
Normandy Shores Neighborhood Streetscape	21,495	
Lummus Area Neighborhood Streetscape (Flamingo Bid Package B)	15,544	
Flamingo South Neighborhood Streetscape (Flamingo Bid Package A)	15,525	
Flamingo North, East, and West Neighborhoods Streetscape (Bid Package C)	14,842	
Venetian Islands - Phase II - Causeway (Bid Package D)	11,807	
West Avenue / Bay Road Neighborhood Streetscape	11,269	
Palm and Hibiscus Islands Streetscape	2,485	
La Gorce Neighborhood Streetscape	1,882	
South Pointe Streetscape - Phase III & Phase IV	1,288	
Star Island	1,184	
Sunset Islands (Bayshore Phase VI, Bid Package D)	95	
		<b>1,446,050</b>

**GO Bond 375**

Fire Station 2 Renovation	4,482,180	
Fire Station 4 Renovation	1,738,095	
Fire Apparatus Replacement	81,780	
		<b>6,282,035</b>

**GO Bond 376**

Venetian Islands - Phase I - Islands (Bid Package C)	18,854	
		<b>18,854</b>

# EXHIBIT A

<b>Funding by Project</b>	<b>Appropriation</b>	<b>Total by Source</b>
<b>Local Gas Tax</b>		
Pavements & Sidewalks	250,000	
Street Lighting	75,000	
ADA ROW Improvements	30,000	
		<b>355,000</b>
<b>Parking Bond Fund 481</b>		
Upgrade Electrical Systems	370,000	
		<b>370,000</b>
<b>Parking Bond Fund 485</b>		
Surface Lot Renovations - Phase II	1,271,600	
17th Street Parking Garage Structural Repairs	300,000	
		<b>1,571,600</b>
<b>Parks Bond Fund 370</b>		
Parks Administration	70,000	
		<b>70,000</b>
<b>SP RDA TIF</b>		
South Pointe Park	3,004,204	
South Pointe District Shoreline	750,000	
South Pointe Streetscape - Phase I	96,598	
South Pointe Streetscape - Phase III & Phase IV	74,311	
South Pointe Streetscape - Phase V	58,258	
South Pointe Streetscape - Phase II	38,555	
Washington Avenue Master Plan Streetscape	3,780	
		<b>4,025,706</b>
<b>Storm Water Bond</b>		
Washington Avenue Master Plan Streetscape	1,515,722	
La Gorce Neighborhood Streetscape	1,234,098	
Bayshore Neighborhood Bid Package A: Bayshore-Ph I, Flamingo Terr-Ph II, & 40th St. Streetsc	454,240	
West Avenue / Bay Road Neighborhood Streetscape	444,654	
Venetian Islands - Belle Isle (Bid Package B)	318,873	
Lower North Bay Road Streetscape (Bayshore Phase II, Bid Package B)	116,515	
Flamingo North, East, and West Neighborhoods Streetscape (Bid Package C)	111,362	
Flamingo South Neighborhood Streetscape (Flamingo Bid Package A)	94,768	
Collins Canal Bicycle and Pedestrian Trail	92,700	
Normandy Shores Neighborhood Streetscape	64,983	
Convention Center East Streetscape	52,883	
Nautilus Neighborhood Streetscape	51,735	
South Pointe Streetscape - Phase III & Phase IV	51,290	
City-Wide Flood Mitigation	40,500	
Palm and Hibiscus Islands Streetscape	34,807	
Venetian Islands - Phase I - Islands (Bid Package C)	34,776	
South Pointe Streetscape - Phase II	20,787	
South Pointe Streetscape - Phase V	18,865	
South Pointe Streetscape - Phase I	18,251	
Fire Station 4 Seawall Repair and North Beach Police Dock	13,390	
Sunset Harbor Streetscape	12,000	
South Pointe District Shoreline	11,845	
Normandy Isle / Normandy Sud Neighborhood Streetscape	10,812	
Sunset Islands (Bayshore Phase VI, Bid Package D)	8,285	
		<b>4,825,939</b>



# EXHIBIT A

<u>Funding by Project</u>	<u>Appropriation</u>	<u>Total by Source</u>
<b>W&amp;S Bond 2000</b>		
Washington Avenue Master Plan Streetscape	2,292,075	
Collins Avenue 12" Water Main 41st to 44th Streets	960,856	
17th Street Force Main	550,826	
Pump Station 29 Upgrade	236,022	
North Shore Neighborhood Streetscape	167,879	
MI Mitigation - Waste Water Sewer Renovation & Upgrades	146,011	
Venetian Islands - Phase I - Islands (Bid Package C)	137,088	
Lower North Bay Road Streetscape (Bayshore Phase II, Bid Package B)	120,127	
Venetian Islands - Belle Isle (Bid Package B)	95,213	
Flamingo North, East, and West Neighborhoods Streetscape (Bid Package C)	88,874	
Normandy Isle / Normandy Sud Neighborhood Streetscape	86,569	
Bayshore Neighborhood Bid Package A: Bayshore-Ph I, Flamingo Terr-Ph II, & 40th St. Streetsc	81,027	
Collins Ave Waste Water Force Main	73,443	
Nautilus Neighborhood Streetscape	57,712	
South Pointe Streetscape - Phase III & Phase IV	50,821	
Sunset Islands (Bayshore Phase VI, Bid Package D)	50,739	
Normandy Shores Neighborhood Streetscape	47,939	
Lummius Area Neighborhood Streetscape (Flamingo Bid Package B)	38,244	
Biscayne Point Neighborhood Streetscape	15,740	
Palm and Hibiscus Islands Streetscape	14,680	
South Pointe Streetscape - Phase I	11,337	
South Pointe Streetscape - Phase II	8,575	
Flamingo South Neighborhood Streetscape (Flamingo Bid Package A)	7,308	
Star Island	6,977	
		5 346 082
	<b>Grand Total</b>	<b>\$ 52,383,623</b>

## DIRECTORY

**MAYOR AND CITY COMMISSIONERS**, 1700 Convention Center Dr., 4<sup>th</sup> Fl..... 673-7030

David Dermer, Mayor  
Saul Gross, Vice Mayor  
Matti Bower, Commissioner  
Simon Cruz, Commissioner  
Luis R. Garcia, Jr., Commissioner  
Jose Smith, Commissioner  
Richard L. Steinberg, Commissioner

### ADMINISTRATIVE SUPPORT

**CITY MANAGER'S OFFICE**, 1700 Convention Center Dr., 4<sup>th</sup> Fl..... 673-7010

Jorge M. Gonzalez, City Manager  
Mayra Diaz-Buttacavoli, Assistant City Manager  
Christina Cuervo, Assistant City Manager  
Robert Middaugh, Assistant City Manager  
Ramiro J. Inguanzo, Chief of Staff

**MEDIA RELATIONS**, 1700 Convention Center Drive., 4<sup>th</sup> Fl..... 673-7575  
Nannette Rodriguez, Public Information Officer

**FINANCE**, 1700 Convention Center Dr., 3<sup>rd</sup> Fl ..... 673-7466  
Patricia D. Walker, Chief Financial Officer

**INFORMATION TECHNOLOGY**, 1100 Washington Avenue..... 673-7040  
Kay Randall, Director

**MANAGEMENT AND BUDGET**, 1700 Convention Center Drive., 3<sup>rd</sup> Fl..... 673-7510  
Jose Cruz, Budget Officer

**INTERNAL AUDIT**, 1700 Convention Center Dr., 3<sup>rd</sup> Fl..... 673-7020  
James J. Sutter, Internal Auditor

**HUMAN RESOURCES**, 1700 Convention Center Dr., 3<sup>rd</sup> Fl ..... 673-7520  
T.C. Adderly, Human Resources Director  
Linda Gonzalez, Labor Relations Division Director

**RISK MANAGEMENT**, 1700 Convention Center Dr., 3<sup>rd</sup> Fl..... 673-7014  
Clifton Leonard, Claims Coordinator

**CITY CLERK**, 1700 Convention Center Dr., 1<sup>st</sup> Fl..... 673-7411  
Robert Parcher, City Clerk

**CENTRAL SERVICES**, 1700 Convention Center Drive, 1<sup>st</sup> Fl..... 673-7480  
Donnovan Ireland, Central Service Supervisor

**PROCUREMENT**, 1700 Convention Center Drive, 3<sup>rd</sup> Fl..... 673-7490  
Gus Lopez, Director

**GRANTS MANAGEMENT**, 1700 Convention Center Drive, 4<sup>th</sup> Fl..... 673-7010  
Judy Hoanshelt, Grants Manager

## **DIRECTORY (Continued)**

**CITY ATTORNEY**, 1700 Convention Center Dr., 4<sup>th</sup> Fl ..... 673-7470  
Murray Dubbin, City Attorney  
Donald M. Papy, Chief Deputy City Attorney

### **ECONOMIC DEVELOPMENT/TOURISM & CULTURAL AFFAIRS**

**ECONOMIC DEVELOPMENT**, 1700 Convention Center. 3<sup>rd</sup> Fl .....673-7193  
Kevin Crowder, Economic Division Director

**BUILDING DEPARTMENT**, 1700 Convention Center Dr., 2<sup>nd</sup> Fl..... 673-7610  
Phil Azan, Building Director

**PLANNING DEPARTMENT**, 1700 Convention Center Dr., 2<sup>nd</sup> Fl..... 673-7550  
Jorge Gomez, Director

### **TOURISM & CULTURAL AFFAIRS**

**ARTS, CULTURE AND ENTERTAINMENT**, 555 17<sup>th</sup> St..... 673-7577  
Donna Shaw, Director

**BASS MUSEUM OF ART**, 2121 Park Avenue ..... 673-7530  
Diane Camber, Director

**CULTURAL ARTS COUNCIL**, 555 17<sup>th</sup> St.....673-7577

**OFFICE OF PROTOCOL/TOURISM AND CONVENTIONS**,  
1700 Convention Center Drive, 4<sup>th</sup> Fl.....673-7010  
Michael Aller, Director

**CONVENTION CENTER**, 1901 Convention Center Drive.....673-7311  
Doug Tober, General Manager

### **OPERATIONS**

#### **NEIGHBORHOOD SERVICES**

Administration, 1700 Convention Center Drive, 3<sup>rd</sup> Fl..... 673-7077  
Vivian Guzman, Director

Children's & Elder Affairs, 1700 Convention Center Drive, 1<sup>st</sup> Fl..... 673-6491  
Maria Ruiz, Director

Answer Center, 1700 Convention Center Dr., 1<sup>st</sup> Fl ..... 604-2489

Homeless Coordination, 1700 Convention Center Dr. 3<sup>rd</sup> Fl .....673-7260  
Olga Vazquez, Homeless Program Coordinator

Community Resources-Outreach 1700 Convention Center Dr. 4<sup>th</sup> Fl .....673-7580

Code Compliance, 1700 Convention Center Dr., 2<sup>nd</sup> Fl..... 673-7555  
Albert P. Childress, Code Compliance Director

Community Development & Housing  
1700 Convention Center Dr. 3<sup>rd</sup> Fl.....673-7260  
Joanna Revelo, Division Director

## **DIRECTORY (Continued)**

### **PARKS AND RECREATION, 2100 Washington Avenue**

Administration .....	673-7730
Kevin Smith, Director	
Beach Patrol, 1001 Ocean Drive .....	673-7714
Vincent Andreano, Beach Patrol Captain	
Recreation, 2100 Washington Avenue .....	673-7730
Sugar Firtel, Assistant Director	
Parks & Landscape Maintenance, 2100 Meridian Avenue .....	673-7720
John Oldenburg, Assistant Director	

### **PUBLIC WORKS**

Administration, 1700 Convention Center Dr., 4 <sup>th</sup> Fl .....	673-7080
Fred Beckman, Director	
Water, Sewer & Storm Water, 451 Dade Boulevard.....	673-7681
Nathan Pope, Utilities Superintendent	
Streets and Lighting, 1700 Convention Center Dr., 4 <sup>th</sup> Fl.....	673-7625
Michael Alvarez, Assistant Director	
Environmental Resources, 1700 Convention Center Dr., 4 <sup>th</sup> Fl.....	673-7230
Bruce Henderson, Environmental Specialist	
Transportation and Concurrency, 1700 Convention Center Dr., 4 <sup>th</sup> Fl .....	673-7514
Joseph Johnson, Director	
Property Management, 1245 Michigan Avenue.....	673-7630
Brad Judd, Division Director	
Sanitation, 140 MacArthur Causeway.....	673-7616
Al Zamora, Division Director	
<b>CAPITAL IMPROVEMENT PROGRAMS, 777 – 17 Street, Ste 201.....</b>	<b>673-7010</b>
Tim Hemstreet, Director	
<b>PARKING , 1130 Washington Ave. Ste 100 .....</b>	<b>673-7505</b>
Saul Frances, Parking Director	
<b>FLEET MANAGEMENT, 140 MacArthur Causeway .....</b>	<b>673-7637</b>
Andrew Terpak, Director	

### **PUBLIC SAFETY**

<b>POLICE, 1100 Washington Avenue .....</b>	<b>673-7925</b>
Donald De Lucca, Police Chief	
<b>FIRE, 2300 Pine Tree Drive .....</b>	<b>673-7120</b>
Floyd Jordan, Fire Chief	